



OPEN SESSION

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, October 3, 2023, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

NOTICE OF THE AGENDA

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

1. Call Meeting to Order / Establish Quorum – President Carpenter

2. Pledge of Allegiance – Director Skillman

3. Acknowledgment of Media

4. Approval of Agenda

5. Approval of Minutes

- a. September 5, 2023 – GRF Board Regular Open Meeting
- b. September 21, 2023 – GRF Board Agenda Prep Meeting

6. Report of the Chair

7. CEO Report

8. Open Forum (Three Minutes per Speaker)

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member may speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or call 1 (669) 900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.

9. Responses to Open Forum Speakers

10. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of August 2023 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

11. Unfinished Business

- a. Entertain a Motion to Approve the Revision to Member Disciplinary Process **(September initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**
- b. Review UPS Entry License Agreement (November 3, 2021 through January 5, 2024) (Oral Discussion)
- c. Entertain a Motion to Approve a Building E Space Planning Ad Hoc Advisory Committee
- d. Update Committee Appointments

12. New Business

- a. Entertain a Motion to Approve Donation of Step Ladder for Slipcasting Room
- b. Entertain a Motion to Remove the Drop-In Lounge Television **(October initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**
- c. Entertain a Motion to Approve Extension of Pool 5 Hours
- d. Discussion of Trust Facilities Fee (Oral Discussion)

13. The Board will take a 5-minute break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on August 16, 2023; next meeting October 18, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report – None
- b. Report of the Community Activities Committee – Director Horton. The committee met on September 14, 2023; next meeting October 12, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on August 22, 2023; next meeting November 8, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Maintenance & Construction Committee – Director Mukhopadhyay. The committee met on August 9, 2023; next meeting October 11, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.

- (1) Report of the Clubhouse Renovation Ad Hoc Committee – Directors Garthoffner. The Committee met on March 6, 2023 and March 15, 2023; next meeting TBA.
 - e. Report of the Media and Communications Committee—Director Milliman. The committee met on September 18, 2023; next meeting November 20, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on May 22, 2023; next meeting TBA.
 - f. Report of the Broadband Ad Hoc – Director Addington. The closed committee met on September 18, 2023; next meeting October 4 & October 16, 2023, at 1:30 p.m. in the Sycamore Room.
 - g. Report of the Mobility & Vehicles Committee – Director Skillman. The Committee met on August 2, 2023; next meeting November 6, 2023, at 1:30 p.m. in the Board Room.
 - h. Report of the Security & Community Access Committee – Director Skillman. The Committee met on August 23, 2023; next meeting October 25, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on September 20, 2023; next hearings on October 18, 2023, at 9:00 a.m. as a virtual meeting.
 - (2) Compliance Ad Hoc Committee – Director Carpenter. The committee met on August 11, 2023; next meeting TBA.
 - (3) Executive Member Hearings Committee – Director Addington. The committee met on September 7, 2023; next meeting October 5, 2023, at 9:00 a.m. in the Willow Room.
 - i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on September 26, 2023; next meeting November 28, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - j. Information Technology Advisory Committee – Director Hopkins. The Committee met on September 29, 2023; next meeting October 27, 2023, at 1:30 p.m. as a virtual meeting.
 - k. Purchasing Ad-Hoc Committee – President Carpenter. The Committee last met on July 24, 2023; next meeting October 4, 2023 at 9:30 a.m. in the Cypress Room.
- 15. Future Agenda Items** - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*
- *Remove the Drop-In Lounge Television*
 - *GRF Approval Process*

16. Directors' Comments

- 17. Recess** *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) September 5, 2023 – Regular Closed Session

(b) September 21, 2023 – Special Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT
MUTUAL BENEFIT CORPORATION**

**Tuesday, September 5, 2023, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: Debbie Dotson, James Hopkins, Gan Mukhopadhyay, Yvonne Horton, Juanita Skillman, Elsie Addington, Martin Roza, Egon Garthoffner, Joan Milliman

Directors Absent: Bunny Carpenter, Reza Karimi

Staff Present: CEO - Siobhan Foster, Makayla Schwietert, Paul Nguyen, Eric Nunez, Carlos Rojas, Ian Barnette, Ellyce Rothrock, Alison Giglio, Bart Mejia, Steve Hormuth, Francis Gomez, Jose Campos, Catherine Laster

Other Directors Present: Deb Allen, Andy Ginocchio, S.K. Park, Cynthia Rupert, Alison Bok, Ralph Engdahl

1. Call Meeting to Order/ Establish Quorum – First Vice President Dotson

First Vice President Dotson called the meeting to order at 9:32 a.m. and established that a quorum was present.

2. Pledge of Allegiance/ Moment of Silence for Victims of Maui Fire

Director Skillman led the Pledge of Allegiance to the Flag and a Moment of Silence for Victims of the Maui Fire.

3. Acknowledgment of Media

The media via Village Television crew were present remotely by way of cameras.

4. Approval of Agenda

First Vice President Dotson requested an approval of the agenda.

Director Horton made a motion to approve the agenda. Director Addington seconded.

Hearing no changes or objections, the agenda was approved by unanimous consent.

5. Approval of Minutes

- a. August 1, 2023 – GRF Board Regular Open Meeting
- b. August 7, 2023 – GRF Budget - Business Plan Review
- c. August 17, 2023 – GRF Board Agenda Prep Meeting

Director Skillman made a motion to approve the minutes of the August 1, 2023 – Regular Board Meeting. Director Horton seconded.

There being no objections, the meeting minutes of August 1, 2023 – Regular Board Meeting were approved by unanimous consent.

There being no objections, the meeting minutes of August 7, 2023 – Budget Business Plan Review and August 17, 2023 – Agenda Prep Meeting were approved by unanimous consent.

6. Report of the Chair

First Vice President Dotson commented on the following:

- Wants residents to do a thorough research on the candidates that are running in the upcoming election

7. CEO Report

Siobhan Foster-CEO provided a report on the following items:

- Bright Ideas Program
- Recent Recipients of Bright Ideas Program
- Manor Alterations Counter Remodeling
- New Open Space Area
- Current Cost Savings/Efficiency Initiatives
- Use Dwelling Live App for Savings

CEO Foster answered questions from the Board.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on the Foundation of Laguna Woods Village
- A member commented on a booklet he presented to the GRF Board
- A member commented on the work of Landscape Department at Building 695 and also for the ability for vehicles in the RV Lot to have an RFID to enter the community
- A member commented on Resident Bright Ideas Program

9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Director Milliman commented on the Foundation's planning for the future

- Director Dotson commented that the member with the RFID issue needs to attend the next SCAC Meeting
- Director Dotson commented on the booklet that was handed out by a member

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of July, 2023, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

10b. Revised GRF 2023 Annual Election Schedule

Staff was requested to update the staff report with the time reading 10 a.m. and not 8 a.m.

Hearing no further changes or objections, the motion was approved by unanimous consent.

11. Unfinished Business

11a. Entertain a Motion to Approve Pricing Rates for Electric Vehicle Charging Stations (July initial notification – revised August – postpone- 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman read the following Resolution:

RESOLUTION 90-23-41

Pricing Rates for Electric Vehicle Charging Stations

WHEREAS, the Board recognizes the need to amend the pricing rates for electric vehicle charging stations as necessary; and

WHEREAS, the establishment of these rates are impacted by the electric rates adopted by Southern California Edison (SCE);

NOW THEREFORE BE IT RESOLVED, September 5, 2023, that the Board hereby approves the following pricing rates for electric vehicle charging stations effective upon adoption of this resolution for the period between September 2023 and September 2024:

	GRF Fleet Vehicles	Members and Employees /kWh	Other Users/kWh	Parking Rates
Level 2 Chargers	\$0.00	\$0.31	\$0.34	\$2/hr after 4 hrs
Level 3 Chargers	\$0.00	\$0.31	\$0.44	\$2/hr after 1 hr

RESOLVED FURTHER, that the next revision to the pricing rates for electric vehicle charging stations is to be approved by the Board in August 2024; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution for Pricing Rates for Electric Vehicle Charging Stations. Director Addington seconded.

Bart Mejia, Assistant Director Maintenance and Construction, answered questions from the Board.

Hearing no changes or objections, the motion was approved unanimously.

11b. Update Committee Appointments

Director Milliman read the following resolution:

RESOLUTION 90-23-42

GRF Committee Appointments

RESOLVED, September 5, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (Third)
Jules Zalon, Alternate (Third)
Mark Laws (Third)
Diane Casey (United)
Pearl Lee (United)

Frank Stern (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)
Elsie Addington (GRF)
Debbie Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Mark Laws, Alternate (Third)
Azar Asgari (United)
Thomas Tuning (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Martin Roza (GRF)
Diane Casey (United)
Sue Quam (United)
Mark Laws (Third)
S.K. Park (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Yvonne Horton, (GRF)
Diane Casey (United)
Sue Quam (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
Andy Ginocchio, Alternate (Third)
Glenn Miller (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Reza Karimi, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Egon Garthoffner, Alternate (GRF)
James Cook (Third)

Ralph Engdahl (Third)
Andy Ginocchio, Alternate (Third)
Lenny Ross (United)
Cash Achrekar (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Deborah Dotson (GRF)
Reza Karimi (GRF)
Andy Ginocchio (Third)
Moon Yun, Alternate (Third)
Ralph Engdahl (Third)
Alison Bok (United)
Anthony Liberatore (United)
Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
Jim Cook (Third)
Cris Prince, (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)
Sue Quam (United)
Margaret Bennett (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
Debbie Dotson (GRF)
Anthony Liberatore (United)
Azar Asgari (United)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Advisors: Lucy Parker, Diane Phelps

Broadband Ad Hoc Committee

Joan Milliman, ~~Chair~~ (GRF)
Jim Hopkins (GRF)
Debbie Dotson (GRF)
Martin Roza, ~~Chair~~ (GRF)
~~Reza Karimi (GRF)~~
Cris Prince (Third)
Jim Cook (Third)
Diane Casey (United)
Maggie Blackwell (United)
Alison Bok (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Mobility & Vehicles Committee

Vacant (GRF)
Egon Garthoffner (GRF)
Elsie Addington, Chair (GRF)
James Cook, Alternate (Third)
Cush Bhada (Third)
Moon Yun (Third)
Azar Asgari (United)
Alison Bok (United)
Frank Stern (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Juanita Skillman, Chair (GRF)
Martin Roza (GRF)
S.K. Park (Third)
Donna Rane-Szostak, Alternate (Third)
Vidya Kale (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair
Juanita Skillman (GRF)
Gan Mukhapadhyay (GRF)
S.K. Park (Third)
Moon Yun (Third)

Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
Rick Kopps, Resident (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
S.K. Park, (Third)
Cash Achrekar, Alternate (United)
Vidya Kale (United)
Mark Laws, Alternate (Third)
Margaret Bennet (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Ralph Engdahl, Alternate (Third)
Thomas Tuning (United)
Lenny Ross (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (VMS)
Cynthia Rupert (United)
Peggy Moore (Third)

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Maggie Blackwell (United)
Pearl Lee (United)
S.K. Park (Third)
Andy Ginocchio (Third)
Joan Milliman (GRF)
Juanita Skillman (GRF)
Reza Karimi (GRF)

Executive Hearings Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)

Finance Advisory Group

Jim Hopkins, Chair (GRF)
Tom Tuning (United)
Donna Rane-Szostak (Third)
Sue Stephens (Mutual Fifty)

Correspondent – Elsie Addington (GRF)
El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-23-39 adopted August 01, 2023, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman, for the sake of continuity, made a motion to not eliminate herself from the Committee but rather just remove the title of Chair. Director Hopkins seconded.

Hearing no changes or objections, the motion was approved unanimously.

12. New Business

12a. Entertain a Motion to Discuss and Consider Hiring a Traffic Engineer Consultant to Study the Intersection Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza

Chief Eric Nunez, Director of Security presented Hiring a Traffic Engineer Consultant to Study the Intersection Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza.

Director Milliman read the following resolution:

RESOLUTION 90-23-43

Traffic Engineer Consultant to Study the Intersection of Avenida Sevilla and Via Mendoza

WHEREAS, the Security and Community Access Committee (SCAC) has recognized the need to convert the intersection of Avenida Sevilla and Via Mendoza from a 2-way stop

sign and crosswalk to a 4-way stop sign and crosswalk; and

WHEREAS, anytime traffic control signs or roadway markings are introduced in a community it is imperative to retain a Traffic Engineer. The retention of the Traffic Engineer will ensure that traffic patterns are evaluated and the appropriate strategies are developed to improve the safety and efficiency upon the placement of new traffic control signs/roadway marking;

NOW THEREFORE BE IT RESOLVED, on September 5, 2023, the Board of Directors of this Corporation hereby approves retaining of a Traffic Engineer Consultant to conduct a study on the need and impact of converting the intersection of Avenida Sevilla and Via Mendoza from a 2-way stop sign and crosswalk to a 4-way stop sign and crosswalk with an unbudgeted appropriation of \$7,581 to be funded from the Operating Fund; and

RESOLVE FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Traffic Engineer Consultant to Study the Intersection of Avenida Sevilla and Via Mendoza Resolution. Director Skillman seconded.

Discussion ensued among the Board.

A member commented on the item.

Hearing no changes or objections, the motion was approved by a vote of 7-2. Directors Skillman and Garthoffner opposed.

12b. Entertain a Motion to Request Exception for Chicago Club to GRF Recreation Flyer and Poster Policy and Performing Arts Center Operating Rules

Director Milliman read the following resolution:

RESOLUTION 90-23-44

Chicago Club Request for Exceptions to GRF Recreation Flyer and Poster Policy and Performing Arts Center Operating Rules

WHEREAS, the GRF Recreation flyer policy states “flyers may not be posted more than 60 days prior to the earliest date on the flyer; multiple dates may not be displayed longer than 30 days following the earliest date; thereafter, flyers must be resubmitted with revised dates”; and

WHEREAS, the GRF Recreation poster policy states "Performing Arts Center lobby posters may be displayed a maximum of three months prior to the date of the event (or date of first event in a series)"; and

WHEREAS, the GRF Performing Arts Center operating rules state "tickets are available no more than 90 days prior to the scheduled event"; and

WHEREAS, the Chicago Club is requesting an exception to the GRF Recreation policy to place event flyers/posters in the clubhouses in December for the four-event series; and

WHEREAS, the Chicago Club is requesting an exception to the GRF Performing Arts Center operating rules to sell tickets at the Performing Arts Center for their 2024 series of four events earlier than 90 days prior to the scheduled event; and

WHEREAS, on August 10, 2023, the Community Activities Committee reviewed the Chicago Club request and recommends the exception for the Chicago Club to GRF Recreation flyer and poster policies and exception to the GRF Performing Arts Center operating rules to allow ticket sales earlier than 90 days prior to the scheduled event;

NOW THEREFORE BE IT RESOLVED, September 5, 2023, that the Board of Directors of this Corporation hereby adopts the exception for the Chicago Club to GRF Recreation flyer and poster policies and exception to the GRF Performing Arts Center operating rules to allow ticket sales earlier than 90 days prior to the scheduled event; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the update to Chicago Club Request for Exceptions to GRF Recreation Flyer and Poster Policy and Performing Arts Center Operating Rules Resolution. Director Addington seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was approved unanimously.

12c. Entertain a Motion to Accept a Donation in the Amount of \$3,000 from Communities Activities Committee for Equestrian Center Mini Horse's Care

Director Milliman read the following resolution:

RESOLUTION 90-23-45

Donation of Funds for Equestrian Center Mini Horse

This Agreement, entered into this 5th day of September 2023, is by and between the Golden Rain Foundation ("GRF"), a California non-profit mutual benefit corporation and Laguna Woods Resident (Donor) who offered to donate \$3,000 for the Laguna Woods Village Equestrian Center to be used for Mini Horse, Sebastian's care.

WHEREAS, GRF and Donor recognize the importance of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has offered to donate \$3,000 for the Laguna Woods Village Equestrian Center to be used for Mini Horse, Sebastian's care; and

WHEREAS, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, September 5, 2023, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth, agree as follows:

Section 1 The donation, known as donation of funds for Equestrian Center Mini Horse, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

Section 2 Donation description: Funds for Equestrian Center Mini Horse Location: Equestrian Center

Section 3 Amount of Donation Item Cost: \$3,000
 Installation Cost \$0.00 Maintenance Cost:

Total estimated donation: \$0.00 (annually)
\$3,000

- Section 4 GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.
- Section 5 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.
- Section 6 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.
- Section 7 Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the update to the Donation of Funds for Equestrian Center Mini Horse Resolution. Director Horton seconded.

Hearing no changes or objections, the motion was approved unanimously.

12d. Entertain a Motion Approve the Revision to Member Disciplinary Process (September initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Director Milliman read the following resolution:

RESOLUTION 90-23-XX

Member Disciplinary Process

WHEREAS, the Board of Directed created a Compliance Ad Hoc Committee to work with the Compliance Division and Recreation and Special Events Department to review the Member Disciplinary Process and the Schedule of Monetary Penalty; and

WHEREAS, the Compliance Ad Hoc Committee has recognized the need to update the Member Disciplinary Process to include the Schedule of Monetary Penalties and Violations Matrix;

NOW THEREFORE BE IT RESOLVED, on October 3, 2023, the Board of Directors of this Corporation hereby approves the updated Member Disciplinary Process, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-04-72 adopted October 5, 2004, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Resolution for Member Disciplinary Process for 28 Day notice. Director Skillman seconded.

Hearing no changes or objections, the motion was approved unanimously.

12e. Report from Finance on Fee Schedule Timeline

Steve Hormuth, Finance Director, presented report from Finance on Fee Schedule Timeline.

Director Milliman read the following resolution:

RESOLUTION 90-23-46

GRF Fee Analysis Schedule

WHEREAS, the Finance Committee recommends establishing a timeline for the review of non-assessment fee analyses in effort to complete an expense analyses in a planned manner and bring supporting fee recommendations;

NOW THEREFORE BE IT RESOLVED, on September 5, 2023, that the Board of Directors of this Corporation hereby approves the Fee Analysis schedule as presented; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the update to the GRF Fee Analysis Schedule Resolution. Director Addington seconded.

Discussion ensued among the Board.

Director Dotson made an amended motion to move EV Charging from Tri-Annual to Annual in the Fee Analysis Schedule. Director Roza seconded.

Hearing no changes or objections, the amendment was approved unanimously.

Hearing no changes or objections, the amended original motion was approved unanimously.

The Board recessed for break at 10:50 a.m.

The Board reconvened from break at 10:58 a.m.

12f. 2024 Business Plan

- **Entertain a Motion to Approve the 2024 GRF Business Plan**

Director Milliman read the following resolution:

RESOLUTION 90-23-47

2024 BUSINESS PLAN RESOLUTION

RESOLVED, September 5, 2023, that the Business Plan of this Corporation for the year 2024 is hereby adopted and approved; and

RESOLVED FURTHER, that pursuant to said Business Plan, the Board of Directors of this Corporation hereby estimates that the sum of \$44,369,131 will be required by the Corporation to meet its annual expenses of operation for the year 2024. Additionally, \$2,598,144 is planned for reserve contributions and contingency fund contributions have been eliminated. After deducting \$764,160 derived from prior years' surplus and the sum of \$11,323,794 expected to be received from various sources as revenue during 2024, the Board of Directors hereby estimates that the net sum of \$34,879,321 will be required to be paid by the Corporation members in accordance with the terms of that certain Trust Agreement dated March 2, 1964, as amended, and the bylaws of the Corporation; and

RESOLVED FURTHER, that this Corporation shall charge each member the sum of \$228.22 per month per membership of said Corporation, for its share of the aforesaid net expenses and reserve contributions for the year 2024; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby

authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve 2024 Business Plan Resolution. Director Skillman seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was approved unanimously.

- **Entertain a Motion to Approve the 2024 GRF Reserves Funding Plan**

Director Milliman read the following resolution:

RESOLUTION 90-23-48

2024 RESERVES FUNDING PLAN RESOLUTION

WHEREAS, Civil Code § 5570 requires specific reserve funding disclosure statements for associations; and

WHEREAS, planned assessments or other contributions to replacement reserves must be projected to ensure balances will be sufficient at the end of each year to meet the association's obligations for repair and/or replacement of major components during the next 30 years;

NOW THEREFORE BE IT RESOLVED, September 5, 2023, that pursuant to Civil Code § 5570 the Board hereby adopts the 30-Year Reserve Funding Plans (attached) prepared by Association Reserves™ for fiscal year 2024; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve 2024 Reserves Funding Plan Resolution. Director Addington seconded.

Hearing no changes or objections, the motion was approved unanimously.

12g. Entertain a Motion to Approve the 2024 Capital Plan

Director Milliman read the following resolution:

RESOLUTION 90-23-49

2024 CAPITAL PLAN RESOLUTION

RESOLVED, September 5, 2023, that the Capital Reserve Expenditures Plan of this Corporation for the year 2024 is hereby adopted and approved; and

RESOLVED FURTHER, that pursuant to said Business Plan, the sum of \$14,794,900 is hereby authorized to be allocated in 2024 for the purposes provided therein, of which \$2,877,200 is designated from the Equipment Fund and \$11,917,700 from the Facilities Fund; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve 2024 Capital Plan Resolution. Director Addington seconded.

Discussion ensued among the Board.

The Board requested the following change, as seen above: **Resolved Further:** "allocated" in 2024 instead of "expended."

Hearing no changes or objections, the motion was approved unanimously as corrected.

13. The Board took a 5-minute break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on August 16, 2023; next meeting October 18, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report – Director Hopkins
- b. Report of the Community Activities Committee – Director Horton. The committee met on August 10, 2023; next meeting September 14, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on August 22, 2023; next meeting November 8, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Maintenance & Construction Committee – Director Mukhopadhyay. The committee met on August 9, 2023; next meeting October 11, 2023, at 9:30 a.m. in the

Board Room and as a virtual meeting.

- (1) Report of the Clubhouse Renovation Ad Hoc Committee – Directors Garthoffner and Dotson. The Committee met on March 6, 2023 and March 15, 2023; next meeting TBA.
- e. Report of the Media and Communications Committee—Director Milliman. The committee met on July 17, 2023; next meeting September 18, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on May 22, 2023; next meeting TBA.
 - (2) Broadband Ad Hoc – Director Milliman. The committee met on August 21, 2023; next closed-session meetings: September 18, 2023 at 3:30 p.m. and September 26, 2023, at 10 a.m. in the Sycamore Room.
- f. Report of the Mobility & Vehicles Committee – Director Addington. The Committee met on August 2, 2023; next meeting October 4, 2023, at 1:30 p.m. in the Board Room.
- g. Report of the Security & Community Access Committee – Director Skillman. The Committee met on August 23, 2023; next meeting October 25, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on August 16, 2023; next hearings on September 20, 2023, at 9:00 a.m. as a virtual meeting.
 - (2) Compliance Ad Hoc Committee – Director Skillman. The committee met on August 11, 2023; next meeting TBA.
 - (3) Executive Member Hearings Committee – Director Addington. The committee met on August 3, 2023; next meeting September 7, 2023, at 9:00 a.m. in the Willow Room.
- h. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on July 25, 2023; next meeting September 26, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
- i. Information Technology Advisory Committee – Director Hopkins. The Committee met on August 25, 2023; next meeting September 29, 2023, at 1:30 p.m. as a virtual meeting.
- j. Purchasing Ad-Hoc Committee – President Carpenter. The Committee last met on July 24, 2023; next meeting TBA.
- k. Laguna Woods City Council Update – Director Skillman.

15. Future Agenda Items - All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for future Board Meetings. No action will be taken by the Board on

these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.

- *Approve the Revision to Member Disciplinary Process*

16. Director's Comments

- Director Garthoffner commented that this was a well-run meeting
- Director Skillman commented that ballots have been mailed last week and that residents needs to return ballot
- Multiple Directors commented on the importance of voting
- Director Milliman commented on the need for directors on GRF committees to report back to their mutual boards.
- Director Roza commented that it was a great meeting and also welcome Director Milliman back to the Board.
- Director Dotson commented on service to the Village.

17. Recess – 12:07 p.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) August 1, 2023 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 2:40 p.m.


Joan Milliman, Secretary of the Board
Golden Rain Foundation

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OPEN MEETING

**MINUTES OF THE BOARD OF DIRECTORS OF THE
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, September 21, 2023 – 9:30 a.m.
Willow Room/Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Bunny Carpenter, Yvonne Horton, Juanita Skillman, Reza Karimi, Martin Roza, Jim Hopkins, Joan Milliman, Gan Mukhopadhyay, Egon Garthoffner

Directors Absent: Debbie Dotson, Elsie Addington

Staff Present: Siobhan Foster- CEO, Paul Nguyen, Makayla Schwieter, Catherine Laster, Carlos Rojas

Others Present: None

1. Call Meeting to Order and Establish Quorum

President Carpenter called the meeting to order at 9:37 a.m. and established that a quorum was present.

2. Approval of the Agenda

President Carpenter asked for approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

3. Announcements

President Carpenter made the following comments:

- GRF Candidates (Meet the Candidates) Volunteer, Juanita Skillman, Bunny Carpenter, Jim Hopkins
- GRF Directors Recall
- Director Dotson Future Attendance
- TV 6 List
- Director's Future Attendance
- Fees Procedure
- Pool Hour Extension

4. Discuss and Consider Items to be placed on the Tuesday, October 3, 2023, Board Meeting Open & Closed Agendas

The Board discussed items to add or remove from the draft Open and Closed Agendas.

Director Skillman made a motion to approve the October 3, 2023, Open Agenda. Director Milliman seconded.

Hearing no changes or objections, the October 3, 2023, Open Agenda was approved by unanimous consent.

Director Milliman made a motion to approve the October 3, 2023, Closed agenda. Director Karimi seconded.

Hearing no changes or objections, the October 3, 2023, Closed Agenda was approved by unanimous consent.

5. Director Comments – None

6. Adjournment

The meeting was adjourned at 11:17 a.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation

ENDORSEMENT (to Board)

Discuss and Consider: Member Disciplinary Process

The member discipline process is coordinated by the Compliance Division. Upon notice of an alleged violation, staff investigates and should staff identify objective evidence of a violation of the governing documents (bylaws, rules and regulations, resolution, etc.) by a member or anybody they allowed into the Community, staff will send a courtesy notice to the offending party describing the allegation(s) and the disciplinary action that may ensue if not corrected. Staff will monitor the situation and if compliance is not evident, staff will send a final notice requesting compliance. Additionally, the matter is then scheduled for a disciplinary hearing with the Board of Directors to determine if member discipline is merited. If the alleged violation has been resolved, no further action is required. Depending on the seriousness of the matter, the Board has the authority to schedule a disciplinary hearing as soon as reasonably possible.

On August 11, 2023, the Compliance Ad Hoc Committee reviewed the Member Disciplinary Process.

Ms. Francis Gomez, Operations Manager, gave an overview of the Member Disciplinary Process. The Committee Members made comments and asked questions.

Director Skillman made a motion to forward the matter for the full board's consideration. Director Karimi seconded the motion.

By way of consensus, the motion passed.

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STAFF REPORT

DATE: October 3, 2023
FOR: Board of Directors
SUBJECT: Member Disciplinary Process

RECOMMENDATION

Staff recommends approval of the updated Member Disciplinary Process.

BACKGROUND

On October 5, 2004, the Board of Directors established a member discipline process for the purposes of holding disciplinary hearings in a timely manner and ensuring progressive discipline (Resolution 90-04-72, Attachment 1). The Board of Directors is obligated to evaluate and impose if appropriate, member discipline under its Bylaws and California Civil Code.

The member discipline process is coordinated by the Compliance Division. Upon notice of an alleged violation, staff investigates and should staff identify objective evidence of a violation of the governing documents (bylaws, rules and regulations, resolution, etc.) by a member or anybody they allowed into the Community, staff will send a courtesy notice to the offending party describing the allegation(s) and the disciplinary action that may ensue if not corrected. Staff will monitor the situation and if compliance is not evident, staff will send a final notice requesting compliance. Additionally, the matter is then scheduled for a disciplinary hearing with the Board of Directors to determine if member discipline is merited. If the alleged violation has been resolved, no further action is required. Depending on the seriousness of the matter, the Board has the authority to schedule a disciplinary hearing as soon as reasonably possible.

On July 14, 2023, the Compliance Ad Hoc Committee reviewed and made changes to the Member Disciplinary Process. The Committee requested the document be brought back for final review before the Board.

On August 11, 2023, the Compliance Ad Hoc Committee reviewed and made changes to the Member Disciplinary Process. The Committee requested the document be forwarded to the Board for adoption.

DISCUSSION

The Member Disciplinary Policy was updated to include the Schedule of Monetary Penalties, and Violations Matrix.

FINANCIAL ANALYSIS

The Board imposes disciplinary monetary penalties as an action for violation of the governing documents. The penalties range from \$25 - \$500 depending on the specifics of the matter. For 2023, the Board has held six disciplinary hearings thus far and imposed monetary penalties in total of \$2,000.

Prepared By: Francis Gomez, Operations Manger

Reviewed By: Blessilda Wright, Compliance Supervisor

ATTACHMENT(S)

Attachment 1: Member Disciplinary Process

Attachment 2: Schedule of Monetary Penalties

Attachment 3: Violations Matrix

Attachment 4: Resolution 90-23-XX Member Disciplinary Process



Member Disciplinary Process
Resolution 90-23-XX; Adopted [Date]

I. Purpose

The purpose of this Member(s) Disciplinary Process is to set forth the due process of enforcement of the Governing Documents in a timely manner and ensure progressive discipline.

The Board of Directors is obligated to evaluate and impose, if appropriate, Member(s) discipline under its bylaws and Civil Code. Each Member(s) is obligated to comply with the rules, terms and conditions as set forth in the Governing Documents.

II. Definitions

- a. Community – Laguna Woods Village
- b. Golden Rain Foundation (GRF) – the Golden Rain Foundation of Laguna Woods, a California nonprofit mutual benefit corporation.
- c. Governing Documents – all of the following, collectively, the Trust Agreement, the Articles of Incorporation; the Bylaws; the Rules and Regulations; and any Resolutions or Policies duly adopted by the Board of Directors; all as may be lawfully amended or modified from time to time.
- d. Incident Report (IR) – a form to document an interaction or event.
- e. Internal Dispute Resolution (IDR) – a policy and procedure to be followed by GRF and its Members in connection with disputes relating to enforcement of the Governing Documents.
- f. Member(s) – any person who is a shareholder of a Unit in United Laguna Woods Mutual (United) or an owner of a Unit in Third Laguna Hills Mutual (Third) or Mutual 50 who has been approved for Membership in accordance with the Governing Documents.
- g. Notice of Violation (NOV) – a form to document violations.
- h. Resident – any person who has been approved by the Board of Directors, or its designee, as applicable, for occupancy of a Unit within United, Third or Mutual 50.
- i. Schedule of Monetary Penalties – identifies the violations and potential monetary penalties that may be imposed upon a member, following a hearing, for a violation of the Governing Documents.
- j. Staff – Employees of Village Management Services, Inc. authorized to act on behalf of GRF.

III. Procedure

Following is the disciplinary process when violations occur:

- a. Upon notice of alleged violation, staff investigates and files an IR and/or NOV.
- b. By way of the initial investigation, should staff identify objective evidence of a violation by a Member(s), resident or their guests, staff will send a letter to the Member(s) describing the allegation(s) and the disciplinary action that may ensue. Depending on the severity of the violations, the Board of Directors has the authority to schedule a disciplinary hearing as reasonably possible.
- c. Staff will monitor the situation, and if compliance with the request is not evident, an additional IR and/or NOV is filed, and a letter is sent to the Member(s) advising that a disciplinary hearing may be scheduled with the Board of Directors/Executive Hearings Committee to determine if Member(s) discipline is merited. If the alleged violation has been resolved, no further action is required; a notice of acknowledgement will be sent.
- d. If a disciplinary hearing is merited, staff will proceed with noticing the Member(s) for a hearing. Disciplinary Hearings are noticed based on GRF bylaws, Section 4.5, Procedure for Suspension or Discipline.
- e. During a Member(s) Disciplinary Hearing the Member(s) has the right to meet before the Board of Directors/Executive Hearings Committee in executive session. If the Board of Directors/Executive Hearings Committee finds the Member(s) to be in violation with the Governing Documents, the Board/Committee may impose a fine based on the monetary fee schedule, suspend Member(s) privileges and/or consider legal action.

Violations include but are not limited to abandoned/inoperable vehicles, nuisance, harassment, abuse, intimidation, amenity operating rules (equestrian center, garden center, etc.), the golf course regulations, non-payment (chargeable services, recreation fees, monetary penalties, traffic citations, etc.) recreational vehicles and Recreation and Special Events Policy, etc.

County Mediation Services

County Mediation Services are available for disputes that don't violate the GRF Governing Documents. Third-party mediation services may be able to resolve disputes without the need for a Board hearing or involvement.

IV. Reporting Claims

A complaint may be registered by calling the Security Department at 949-580-1400; the Compliance Division via email at compliance@vmsinc.org; or by calling 949-268-CALL.

For nuisance type of violations, call the Security Department when the alleged violation occurs. The call will be documented and a Security Officer may be dispatched to document the allegations. This will assist the Board of Directors in gaining compliance.

It is important to note that the disciplinary process is held to strict confidentiality. As a result, staff is not able to disclose the reporting party's information and staff is unable to provide updated information to individuals making the complaints.

V. Disciplinary Hearings

Right to a Hearing

Before any disciplinary action is taken, the Member(s) charged with a violation shall be entitled to a hearing, except for traffic violations. The Member(s) will be officially noticed at least ten (10) days prior to the disciplinary hearing of a time and date to meet with the Board of Directors/Executive Hearings Committee to consider the allegations against the Member(s). The disciplinary hearing is held in executive session and Member(s) have the right to attend or submit their statements in writing. The Board of Directors/Executive Hearings Committee will review information presented by Staff and any oral or written information from the Member(s), and after completion of the hearing and due deliberation, the Board of Directors/Executive Hearings Committee will determine if the Member(s) has failed to comply with the Governing Documents and disciplinary action, if any. Notice of the Board of Directors/Executive Hearings Committee decision will be given to the Member(s) within fifteen (15) days following the disciplinary hearing.

Disciplinary Action by the Board of Directors/Executive Hearings Committee

GRF is authorized to take disciplinary action against any Member(s), resident, tenant, guest, or invitee found to be in violation of the Governing Documents. Disciplinary actions include, but not limited to: impose monetary fines, suspend Member(s) privileges, and/or bring forth legal action, as more fully set forth in the Governing Documents, including without limitation the Schedule of Monetary Penalties, as may be revised from time to time.

In addition, the Board of Directors/Executive Hearings Committee may impose the following penalties, following a noticed hearing, for a violation of the Governing Documents:

- a. Daily fine of the ongoing violation of the same event in accordance with current Schedule of Monetary Penalties until compliance is achieved.

- b. Doubling of fines imposed for the ongoing violation of the same event in accordance with the current Schedule of Monetary Penalties.
- c. Suspension of the right to use any facilities owned, operated or managed by GRF, including cable TV services, for a period not to exceed 90 days for each breach.
- d. GRF may also make an application to a court of competent jurisdiction for legal or equitable relief.
- e. GRF may recommend that United or Third or Mutual 50 take disciplinary action against a resident Member(s) of GRF, to the extent possible under United/Third/Mutual 50's Governing Documents.

Discipline shall be imposed, if at all, after a duly noticed disciplinary hearing in accordance with the requirements of statute and GRF's Governing Documents. The disciplinary action should be carried out in good faith and in a timely, fair, consistent, and reasonable manner; the discipline must be commensurate with the violation and progressive in severity.

Each Member(s) is entirely responsible for ensuring that the Governing Documents are followed by anyone they allow into the Community— this includes any co-occupant, lessee, lodger, guest, care provider, vendor, invitee or contractor. The Board of Directors/Executive Hearings Committee has the ability to fine only the Member(s), but may suspend privileges (such a use of the swimming pools) of non-Member(s)s such as co-occupant, lessee, lodger, guest, care provider, etc. for the purpose of disciplinary action.

Additional Remedies

If GRF is the prevailing party, in addition to the remedies specified herein, a Member(s) shall be liable for costs of suit and a reasonable sum for attorney's fees incurred in enforcing the Governing Documents.



SCHEDULE OF MONETARY PENALTIES

The following notice is provided pursuant to Civil Code Section §5310 and §5850.

The following schedules identify the violations and potential monetary penalties that may be imposed upon a member. Such penalties may be imposed following a hearing by the Golden Rain Foundation (GRF) Board of Directors (Board) for a violation of those governing documents and rules and regulations by the member, co-occupant, guest or lessee.

Type of Violation	Penalty Ranges
Golf Course Restrictions	
According to Operating Rules Golf Facilities.	\$25 - \$200
Nonpayment	
Examples: Nonpayment of chargeable services, disciplinary penalties, facilities or services use charges, traffic citations, etc.	\$25 - \$500
Harassment/Abuse/Intimidation Restrictions	
Harassment, Abuse, Intimidation.	\$25 - \$500
Behavior/Disturbances: Assault, theft, trespassing, yelling, etc.	\$25 - \$500
Nuisance Restrictions	
Behavior/Disturbances: Assault, theft, trespassing, yelling, etc.	\$25 - \$500
Noise: Activities that interfere with quiet enjoyment of another person such as playing music or television too loud, loud conversation, etc.	\$25 - \$500
Violation of Laws: Violation of federal, state or local ordinances. An example would be public nudity, resident engaged in drug dealings, etc.	\$25 - \$500
Other	
Illegal business, nonsmoking policy, improper use of GRF property	\$25 - \$500
Pet Restrictions	
Examples: Dog not on leash, dog not under control, unreasonable noise (barking), not picking up and disposing of feces, etc.	\$25 - \$500
Recreation Services and Special Events Policy	
Examples: Operating rules, soliciting without a permit, unauthorized advertisement, room reservation, etc.	\$25 - \$500
Traffic Rules and Regulations	
Examples: Abandoned vehicle, commercial vehicles, excessive vehicles, vehicle oil, recreational vehicle policy, etc.	\$25 - \$500
Any violation of the governing documents or rules and regulations not specifically identified in this schedule.	\$25 - \$500
Second or Subsequent Violations of the Same Rule	

Ongoing violation of the same event may result in a daily fine in accordance with current monetary penalty schedule until compliance is achieved and/or double of fines imposed.

In addition to, or instead of the monetary penalty, the board of directors may impose the following penalties, following a noticed hearing, for a violation of the governing documents or rules and regulations:

1. Suspension of the right to use any facilities owned, operated or managed by GRF, including cable TV services, for a period not to exceed 90 days for each breach.
2. GRF may also make an application to a court of competent jurisdiction for legal or equitable relief.
3. GRF may recommend that United Laguna Woods Mutual (United) or Third Laguna Hills Mutual (Third) or The Towers Mutual No. Fifty (Mutual Fifty) take disciplinary action against a resident member of GRF, to the extent possible under United/Third/Mutual Fifty's governing documents.

GRF bylaws and rules and regulations provide that members/residents who receive a traffic citation may elect to waive their right to a hearing and attend traffic school or forfeit a fine for certain violations and under certain circumstances. (See Schedule of Traffic Monetary Penalties.)

Delinquent regular or special assessments, plus any costs of collection, late charges and interest, shall become a lien on the owner's interest in the common interest development upon recordation of a Notice of Delinquent Assessment in the Official Records of Orange County, California, and said lien may be enforced as provided by Sections 5650-5690 of the California Civil Code and as otherwise permitted by law.

If you have questions regarding the above information, please contact the Compliance Division during regular business hours at 949-268-CALL or via email at compliance@vmsinc.org.



Disciplinary Violations Matrix*

Description (See Corresponding Policy)	Schedule Hearing Immediately	Standard Hearing Process
Delinquency/Non-Payment		
Broadband Services Fees		X
Golf Fees		X
Rental Fees (Garden Center, RV Lot, Rec. Rooms, etc.)		X
Golf Course Restrictions		X
Harassment/Abuse/Intimidation Restrictions	X	
Non-Smoking Policy		X
Nuisance -		
Assault	X	
Behavior/Disturbance		
Noise		X
Odors		X
Other	X	
Theft	X	
Trespassing		
Yelling		X
Illegal Business	X	
Improper use of GRF property	X	
Pet Restrictions		
Injury to person/Damage to property	X	
Not picking up and disposing of feces		X
Not under control (off leash/longer than 6ft)		X
Recreation Services and Special Events Policy		
Operating Rules (Clubhouses and Garden Centers, etc.)	X	
Soliciting without a permit		X
Unauthorized Advertisement		X
Room Reservation		X
Traffic Rules		
Abandoned Vehicles		X
Commercial, Excessive Vehicles		X
Other		X
RV Lot Operating Rules		X

*This list does not identify/list all infractions nor constitute the handling of the same.

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RESOLUTION 90-23-XX

Member Disciplinary Process

WHEREAS, the Board of Directed created a Compliance Ad Hoc Committee to work with the Compliance Division and Recreation and Special Events Department to review the Member Disciplinary Process and the Schedule of Monetary Penalty; and

WHEREAS, the Compliance Ad Hoc Committee has recognized the need to update the Member Disciplinary Process to include the Schedule of Monetary Penalties and Violations Matrix;

NOW THEREFORE BE IT RESOLVED, on October 3, 2023, the Board of Directors of this Corporation hereby approves the updated Member Disciplinary Process, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-04-72 adopted October 5, 2004 is hereby superseded and canceled; and

RESOLVE FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

SEPTEMBER INITIAL NOTIFICATION: 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied.

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UPS Entry License Agreement

- Approved by GRF board in November 2021
- License Term:
 - November 2021 to January 2024
- Placement of UPS PODS containers:
 - October 30 to January 5
- PODS container locations:
 - Parking lots at Clubhouse 1 and 5

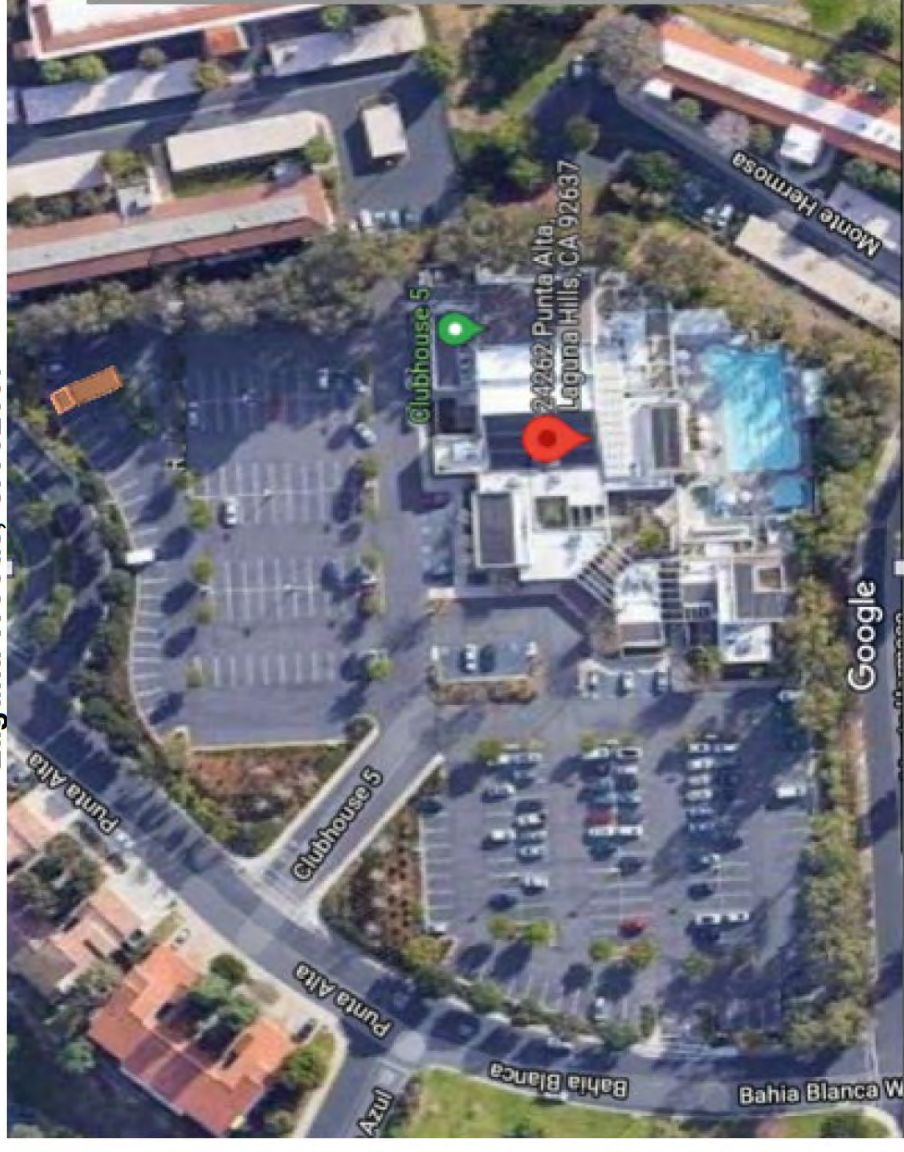
UPS PODS Container Locations



24266 Calle Aragon – LWV Library Overflow Parking Lot
Laguna Woods, CA 92637



24262 Punta Alta – CH 5 Parking Lot
Laguna Woods, CA 92637



UPS PODS Container Sample



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STAFF REPORT

DATE: October 3, 2023
FOR: Board of Directors
SUBJECT: Building E Space Planning Ad Hoc Advisory Committee

RECOMMENDATION

Approve the formation of the Building E Space Planning Ad Hoc Advisory Committee in accordance with the Golden Rain Foundation (GRF) of Laguna Woods Amended Bylaws.

BACKGROUND

Section 7.1.2 of the GRF Amended Bylaws states:

The Board of Directors or Standing Committees may establish ad hoc advisory or other Committees to perform special functions. The Membership, duties and powers shall be appropriate to the special function to be performed, but the authority of each Committee is limited to advising the Board or Standing Committee as appropriate and all action is subject to the specific approval of the Board (or Mutual Boards, if a joint Committee).

Section 7.5 of the GRF Amended Bylaws states:

All GRF Standing Committees will have a written charter that was voted on by the Board. All other types of Committees should have a written mission statement that the participants develop.

DISCUSSION

GRF is currently leasing temporary office space for approximately 40 administrative staff previously occupying space at Building E and a portion of Building D at the Maintenance Facility Center. The proposed Ad Hoc Advisory Committee will assist the GRF board in determining where these staff positions will be relocated at the end of the current lease term. Attachment 1 to this report details the mission statement, duties and responsibilities of the proposed Ad Hoc Advisory Committee.

FINANCIAL ANALYSIS

None.

Prepared By: Manuel Gomez, Maintenance and Construction Director

Reviewed By: Siobhan Foster, CEO/General Manager

ATTACHMENT(S)

Attachment 1: Resolution 90-23-XX

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RESOLUTION 90-23-XX

Building E Space Planning Ad Hoc Advisory Committee

WHEREAS, the formation of a Building E Space Planning Ad Hoc Advisory Committee is being considered by the board of directors pursuant to Article 7, Section 7.1.2 and Section 7.5 of the bylaws of this corporation; and

WHEREAS, the primary mission of the Building E Space Planning Ad Hoc Advisory Committee is to advise and assist the Golden Rain Foundation (GRF) Board of Directors in fulfilling its responsibilities by:

1. Reviewing the impacts of a decision to demolish Building E, a 47-year-old building and associated space, resulting in the displacement and temporary relocation of approximately 45 employees, including the Security, Landscaping, and Maintenance & Construction Departments.
2. Evaluate the needs of the displaced departments and develop strategic (permanent) solutions that meet the needs and mission of the displaced staff departments.
3. Make recommendation(s) to the GRF Board of Directors to develop strategic solutions to space utilization as a result of the demolition of Building E, while also evaluating and resolving the impact of recommended solutions on resident amenities and services.
4. Recommending to the GRF Board a solution, or solutions with a recommendation for adoption.; and

WHEREAS, the duties and responsibilities of the Building E Space Planning Ad Hoc Advisory Committee are:

The following functions shall be the common activities of the Ad Hoc Advisory Committee in carrying out its responsibilities. These functions should serve as a guide with the understanding that the Ad Hoc Advisory Committee may review, analyze, and evaluate additional space planning solutions and as may be appropriate in light of changing space utilization requirements:

1. Perform the duties imposed upon all advisory committees as established in the GRF bylaws.
2. Work Diligently with all impacted staff departments, residential amenities to understand and resolve impacts of the committee's recommendations.

3. Review and submit for approval any financial requirements or capital budgets to the GRF Finance Committee and the GRF Board of Directors.
4. Receive reports from staff as needed to evaluate cost estimates, viability, impact, and other considerations concerning the recommendation of any proposed solution.

The Building E Space Planning Ad Hoc Advisory Committee shall review and reassess, as needed, the adequacy of this mission statement and recommend to the board any improvements to the Ad Hoc Advisory Committee that are considered necessary or advisable.

NOW THEREFORE BE IT RESOLVED, October 3, 2023 the Board of Directors of this Corporation hereby adopts the mission statement, duties and responsibilities of the Space Planning Ad Hoc Committee; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.



RESOLUTION 90-23-XX

GRF Committee Appointments

RESOLVED, October 3, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (Third)
Jules Zalon, Alternate (Third)
Mark Laws (Third)
Diane Casey (United)
Pearl Lee (United)
~~Frank Stern (Mutual 50)~~
Peter Sanborn, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)
Elsie Addington (GRF)
Debbie Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Mark Laws, Alternate (Third)
Azar Asgari (United)
Thomas Tuning (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Martin Roza (GRF)
Diane Casey (United)

Sue Quam (United)
Mark Laws (Third)
SK Park (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Yvonne Horton, (GRF)
Diane Casey (United)
Sue Quam (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
Andy Ginocchio, Alternate (Third)
Glenn Miller (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Reza Karimi, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Egon Garthoffner, Alternate (GRF)
James Cook (Third)
Ralph Engdahl (Third)
Andy Ginocchio, Alternate (Third)
Lenny Ross (United)
Cash Achrekar (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Deborah Dotson (GRF)
Reza Karimi (GRF)
Andy Ginocchio (Third)
Moon Yun, Alternate (Third)
Ralph Engdahl (Third)
Alison Bok (United)
Anthony Liberatore (United)
Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Juanita Skillman, Alternate (GRF)
Elsie Addington (GRF)
~~Deborah Dotson, Alternate (GRF)~~

Jim Cook (Third)
Cris Prince, (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)
Sue Quam (United)
Margaret Bennett (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost,
Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
~~Bunny Carpenter (GRF)~~
~~Debbie Dotson (GRF)~~
Anthony Liberatore (United)
Azar Asgari (United)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Advisors: Lucy Parker, Diane Phelps

Broadband Ad Hoc Committee

Martin Roza, Chair (GRF)
~~Joan Milliman (GRF)~~
Jim Hopkins (GRF)
~~Debbie Dotson (GRF)~~
Reza Karimi (GRF)
Cris Prince (Third)
Jim Cook (Third)
Diane Casey (United)
Maggie Blackwell (United)
Alison Bok (United)
Margaret Bennett (Mutual 50)
~~Peter Sanborn, Alternate (Mutual 50)~~
~~Sue Stephens, Alternate (Mutual 50)~~
Advisor: John Cornell

Mobility & Vehicles Committee

Vacant (GRF)
Egon Garthoffner (GRF)
Elsie Addington, Chair (GRF)
~~Juanita Skillman, Alternate (GRF)~~
James Cook, Alternate (Third)
Cush Bhada (Third)
Moon Yun (Third)
Azar Asgari (United)
Alison Bok (United)

~~Frank Stern (Mutual 50)~~

Sue Stephens, Alternate (Mutual 50)

Advisor: Vashi Williams

Security and Community Access

Juanita Skillman, Chair (GRF)

Martin Roza (GRF)

S.K. Park (Third)

Donna Rane-Szostak, Alternate (Third)

Vidya Kale (United)

Maggie Blackwell (United)

Sue Stephens (Mutual 50)

Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair

Juanita Skillman (GRF)

Gan Mukhapadhyay (GRF)

S.K. Park (Third)

Moon Yun (Third)

Donna Rane-Szostak, Alternate (Third)

Anthony Liberatore (United)

Rick Kopps, Resident (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Elsie Addington (GRF)

~~Juanita Skillman, Alternate (GRF)~~

~~Deborah Dotson, Alternate (GRF)~~

S.K. Park, (Third)

Cash Achrekar, Alternate (United)

Vidya Kale (United)

Mark Laws, Alternate (Third)

Margaret Bennet (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)

Jim Hopkins (GRF)

Donna Rane-Szostak (Third)

Andy Ginocchio (Third)

Ralph Engdahl, Alternate (Third)

Thomas Tuning (United)

Lenny Ross (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (VMS)
Cynthia Rupert (United)
Peggy Moore (Third)

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Maggie Blackwell (United)
Pearl Lee (United)
SK Park (Third)
Andy Ginocchio (Third)
Joan Milliman (GRF)
Juanita Skillman (GRF)
Reza Karimi (GRF)

Executive Hearings Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Juanita Skillman, Alternate (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)

Finance Advisory Group

Jim Hopkins, Chair (GRF)
Tom Tuning (United)
Donna Rane-Szostak (Third)
Sue Stephens (Mutual Fifty)

**Building E Space Planning Ad Hoc
Advisory Committee**

Bunny Carpenter (GRF)
Reza Karimi (GRF)
James Hopkins (GRF)
Lenny Ross (United)
Alison Bok (United)
Azar Asgari (United)
Cush Bhada (Third)
Andy Ginocchio (Third)
S.K. Park (Third)
Sue Stevens (Mutual Fifty)
Peter Sanborn (Mutual Fifty)
Glenn Miller (Mutual Fifty)

Correspondent – Elsie Addington (GRF)
El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-23-42 adopted September 5, 2023, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

ENDORSEMENT (to GRF)

Donation of Step Ladder for Clubhouse 4 Slipcasting Studio

Review and recommend Board approval for a resolution of the donation of the step ladder for the Clubhouse 4 Slipcasting studio in accordance with the Donation Policy.

A motion was made to recommend the donation of the step ladder for the Clubhouse 4 Slipcasting studio.

Motion passed unanimously.

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STAFF REPORT

DATE: October 3, 2023
FOR: Board of Directors
SUBJECT: Donation of Step Ladder for Clubhouse 4 Slipcasting Studio

RECOMMENDATION

Review and recommend a resolution for the donation of a step ladder for use in the Clubhouse 4 Slipcasting studio in accordance with the Donation Policy (Attachment 1).

BACKGROUND

Laguna Woods Village clubs and/or individual residents have historically donated items to GRF to enhance GRF facilities, services and programs for the enjoyment of all village residents.

DISCUSSION

The Slipcasting Club would like to donate a 3-step ladder to replace an existing step stool at Clubhouse 4 that is showing signs of wear and does not meet current OSHA and ANSI safety standards. The ladder to be donated has been approved by the Village Management Services Safety Division for use in the Slipcasting studio. (Attachment 2 and Attachment 3). This step ladder meets the criteria for acceptance contained in the GRF Donation Policy including meeting a true need for the facility; does not interfere with the intended use of the facility; and does not require the relocation of other equipment or infrastructure to accommodate the donation.

On September 14, 2023, the Community Activities Committee reviewed the donation request and recommended the donation of a 3-step ladder for use in the Clubhouse 4 Slipcasting studio in accordance with the Donation Policy.

FINANCIAL ANALYSIS

There is no estimated maintenance cost. Estimated cost of the donated step ladder is \$220.

Prepared By: Alison Giglio, Recreation and Special Events Director

Reviewed By: Steve Hormuth, Financial Services Director
Catherine Laster, Services Manager

ATTACHMENT(S)

Attachment 1: GRF Donation Policy

Attachment 2: Resident Donation Request

Attachment 3: Photo of Step Ladder

Attachment 4: Resolution 90-23-XX Donation of Step Ladder for Clubhouse 4 Slipcasting Studio

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Golden Rain Foundation | Donation Policy

I. Purpose

To provide guidelines and an efficient and effective process for accepting gifts and minor monetary donations in a responsible, transparent and accountable manner that is consistent with Golden Rain Foundation (GRF) goals. This policy also establishes guidelines, standards and procedures for the installation and care of donated community improvements. GRF desires to encourage donations while managing aesthetic impacts and mitigating installation and ongoing maintenance costs.

II. Donation Defined

A donation is defined as any item of value given to GRF by a donor who expects nothing significant of value in return other than recognition and disposition of the gift in accordance with the donor's wishes to the degree possible.

III. Sponsorships Defined

A sponsorship is defined as any item of value given to GRF by a donor. The sponsor expects the publicity of the sponsorship(s) to attract new supporters, sponsors and donors alike. Most sponsors like to share their activities, and GRF will typically highlight the sponsor.

IV. Types of Donations and Sponsorships

Donations and/or sponsorships may be offered in the form of cash and real or personal property. Designated donations are donations the donor specifies for a particular department, location or purpose. Undesignated donations are donations given to GRF for an unspecified use. Typically, donations and/or sponsorships to GRF are made by individuals, Village clubs or the Village Community Fund (VCF). VCF is a nonprofit 501(c)(3) community-benefit charitable organization created by Village residents to provide support for programs, services and facilities that enrich the lives of older adults.

V. Consistency with GRF Interests

Designated donations and/or sponsorships may be accepted only when they fulfill a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village. GRF must always consider resident trust and comply with all applicable governing documents and laws when accepting donations.

VI. Standards for Donations and Sponsorships

- A. **Acquisition or purchase:** GRF and the community have an interest in ensuring that community space elements shall be purchased and installed by Village Management Services (VMS). Items selected for acquisition or purchase will be of high quality related to style, appearance, durability and ease of maintenance. VMS personnel will be responsible for coordinating purchases and installations of all community space elements. All acquisitions and/or purchases shall be approved in advance by the GRF

board of directors. In certain instances, the GRF board may waive the requirements that the community space element(s) be purchased by VMS.

- B. **Appearance and aesthetics:** GRF and the community have an interest in ensuring the best appearance and aesthetic quality of community facilities. Community space elements should reflect the character of the space or facility. All community space elements will be installed in a manner that will not substantially change the character of a facility or its intended use.
- C. **Maintenance:** Donated community space elements will become GRF property once installed and/or permanently placed in the mutually agreed-upon location. Accordingly, VMS has the duty to provide only routine maintenance and repair of the donation for a minimum of five years or beyond, if applicable. GRF, may, but shall not be required to, replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires. In certain instances, the GRF board may waive the requirement that maintenance costs be funded by the donor.
- D. **Repair:** GRF has an interest in ensuring that all community space elements remain in good repair. In addition, the community has an interest in ensuring that the short- and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated community space elements purchased must be of high quality to ensure longevity and be resistant to the elements, wear and tear, and acts of vandalism.
- E. **Cost:** GRF has an interest in ensuring that the donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space element(s). GRF also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources for maintenance of other GRF facilities. Consequently, GRF will assess, at time of purchase, a charge sufficient to cover anticipated installation and ongoing maintenance costs of donated community space element(s) during its anticipated life cycle.

VII. Procedure for Making Donations and Sponsorships

- A. **Management:** The applicable department director or services manager will manage the proposed donation(s) and/or sponsorship(s) (Recreation and Special Events, Landscaping Services, General Services, Maintenance and Construction, etc.).
- B. **Contact:** Donor or sponsor must contact the applicable department director or services manager to determine whether donation(s) and/or sponsorship(s) will be accepted and the conditions of acceptance. If the donation(s) or sponsorship(s) is(are) accepted, the donor will work with VMS staff to finalize the combined total cost of donation(s) and/or sponsorship(s) and complete the Donation Agreement (Attachment 1).

- C. **Committee consideration:** Donation(s) and/or sponsorship(s) will be reviewed by the applicable oversight committee prior to board consideration of donation(s).
- D. **Board approval:** Final approval shall be granted by the GRF board of directors for acceptance of all donations and/or sponsorships.
- E. **Board approval – VCF donations:** Acceptance of VCF donations and/or sponsorships requires GRF board approval of the Donation/Sponsorship Agreement (Attachment 1) followed by execution of the corresponding VCF Project Application (Attachment 2).

VIII. Criteria for Acceptance

To accept donation(s) and/or sponsorship(s) of a community space element for a specific facility, the donation must:

- A. Meet a true need of the facility;
- B. Not interfere with the intended current or future use of the facility; and
- C. Not require the relocation of other equipment or infrastructure to accommodate the donation and/or sponsorship.

GRF reserves the right to accept or deny any donation(s).

IX. Guidelines

All determinations, will be based upon, but not limited to, the following guidelines.

A. Flowers, shrubs and bushes

1. Donated plants become exclusive property and maintenance responsibility of GRF;
2. Only those plantings that require a maintenance effort consistent with other plantings will be considered;
3. Site preparation, installation and site restoration will be the responsibility of GRF;
4. Only perennial flowering plants will be permitted and incorporated in existing beds; and
5. Placement of plants will be based on criteria such as the variety, color, mature height and size. Compatibility with surrounding areas will be a strong consideration for planted materials and their location.

B. Trees

1. Donated trees become the exclusive property and maintenance responsibility of GRF;
2. Site preparation, installation and site restoration will be the responsibility of GRF;
3. Tree placement/location will be based upon variety of tree selected, mature height, size, etc. Compatibility with surrounding areas will be a strong consideration for trees and their location; and
4. Size and species of tree(s) donated shall be limited to those determined by GRF.

C. Signage

1. No signage or slogans shall be displayed on donated personal property or those items secured with U.S. dollar cash donations. Donation and/or sponsorship acknowledgement shall be found listed on gratuity plaque displayed at one selected location, e.g., the Community Center or applicable clubhouse, if gratuity plaques are displayed there. Gratuity plaque will list only the name(s) of the person(s) or the specific club name and the date of the donation and/or sponsorship. Refer to Naming Policy.

D. Benches, tables and other amenities

1. Donated benches become exclusive property and maintenance responsibility of GRF;
2. Site preparation, installation and site restoration will be the responsibility of GRF; and
3. Amenity must be similar to or complement other amenities in the area.

E. Buildings, structures and public art

1. Donated buildings, structures (including playgrounds) and public art are not considered as part of this policy.

X. Conditions

- A. **Cost:** Donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space elements. Any surplus funds would be applied to related or ancillary operational and maintenance expenses.
- B. **Installation:** Installation of donated community space elements, including any donor acknowledgement, will be completed by VMS personnel. Installation will be

scheduled at a time and date as determined by applicable department director or COO, so as not to unnecessarily interfere with routine maintenance activities.

- C. **Removal and/or relocation:** This section applies to both existing and new donations. GRF reserves the right to remove and/or relocate donated community space elements and their associated signage when they interfere with site safety, maintenance or other activities.

XI. Distribution of Donation and Sponsorship

- A. Tangible items will be distributed to the applicable department director or CEO for use.
- B. Monetary donations in U.S. dollars for the installation and maintenance expenses will be deposited into the appropriate account for the designated department as assigned by the director of Financial Services or recommended by the receiving department director.
- C. Donations of cash for undesignated donations will be deposited into appropriate account for the designated department as assigned by the director of Financial Services.
- D. The director of Financial Services will allocate any surplus funds to related or ancillary operational and maintenance expenses.

XII. Donation Record Keeping

A copy of the Donation/Sponsorship Agreement for accepted donations shall be forwarded to the director of Financial Services for recordkeeping, the designated department director for which the donation and/or sponsorship was assigned and the services manager.

XIII. Declined Donations and Sponsorships

GRF reserves the right to decline any donation if, upon review, acceptance of the donation is determined in the sole discretion of GRF to be not in the best interests of the community.



Laguna Woods Village

Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. If it does, you may receive written confirmation acknowledging receipt of your request. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: _____ Date: _____

Print Individual, Club or Organization Name: CERAMIC SLIPCASTING CLUB

Manor: _____ Phone: _____ E-mail: _____

Request (please check one):

☐ Change/Exception to Policy ☒ Donation ☐ Staff Time Request
☐ Equipment Request ☐ Facility Request ☐ Other: _____

Explanation:

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.

Ceramic Slipcasting Club would like to purchase and donate a 'Folding Rolling Ladder' to the GRF.
The ladder has already been approved by the LWV Safety department - Copies of correspondence and picture is herewith attached.
Purpose of our donation will fulfill the need and use of this ladder in our slipcasting ->

Requestor Signature: _____

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department
P.O. Box 2220, Laguna Woods, CA 92637

Explanation (Continued):

Studio for our Volunteer Supervisors and members to safely and effectively reach higher cabinets.
Thank you.

Recreation Committee Request Form Guidelines

- Change/Exception to Policy: The GRF Board of Directors has established policies and practices governing the use of the Community's recreational facilities. Recreation Department staff do not have the authority to grant exceptions or make changes to these policies. However, special circumstances, as determined by GRF, may warrant a change or exception to these policies.
- Donation: From time to time, individuals and clubs/organizations have offered monetary, materials, and equipment donations to enhance various facilities and activities. The proposed donations are reviewed by CAC to determine the associated short- or long-term impact of the donation. Upon approval by GRF, the donation will be accepted with thanks.
- Staff Time Request: Requests for staff time will be reviewed by the affected facility Supervisor and the Recreation Manager. If the request falls outside the scope of the GRF approved service level, it will be addressed by CAC with their recommendation forwarded to the GRF Board for final approval.
- Equipment/Facility Request: Equipment within Laguna Woods Village facilities and the facilities themselves are updated and maintained in some cases as needed and in other cases on a schedule with the Maintenance Department. The need for a piece of equipment or facility to be fixed, replaced or added must be addressed by CAC and approved by GRF.

OFFICE USE ONLY

WORK CENTER	#	HANDLED BY STAFF YES NO	COMMENTS/COMPLETED DATE
If No: <i>Check Below</i>			
REFERRED TO	CAC M&C SECURITY GRF FINANCE GRF OTHER	DATE	COMMENTS/COMPLETED DATE



Roll over image to zoom in



VIDEO



Vestil FLAD-3 Folding 3 Steps Ladder with Wheels, Carbon Steel, 350 lbs Capacity, 30-1/4" Top Step Height

Brand: Vestil

3.8 ★★★★★ 17 ratings

\$219⁹⁶

FREE Returns

Thank you for being a Prime member. Get \$150 off: Pay **\$69.96** \$219.96 upon approval for Prime Visa.

Size: Pack of 1

Pack of 1	Pack of 2	Pack of 3	Pack of 4
\$219.96	\$862.26	\$1,568.97	\$2,091.96

Purchase options and add-ons

Payment plans

\$21.45/mo (12 mo) at example APR of 30% (rates from 10-30% APR)

Material	Alloy Steel
Brand	Vestil
Product Dimensions	23"W x 52.5"H
Color	Blue
Special Feature	Foldable

About this item

- Locking foldable design saves on storage space when not needed
- Perforated steps provide a non-slip surface
- Tilt back ladder design on wheels provides easy portability
- Complies with ANSI 14.7 and OSHA 1910.29 specifications



RESOLUTION 90-23-XX

Donation of Step Ladder for Clubhouse 4 Slipcasting Studio

This Agreement, entered into this 5th day of September 2023, is by and between the Golden Rain Foundation ("GRF"), a California non-profit mutual benefit corporation and Laguna Woods Slipcasting Club (Donor) who offered to donate a step ladder for the Clubhouse 4 Slipcasting studio.

WHEREAS, GRF and Donor recognize the importance of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has offered to donate a step ladder for the Clubhouse 4 Slipcasting studio; and

WHEREAS, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, October 3, 2023, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth, agree as follows:

Section 1 The donation, known as donation of a step ladder for the Clubhouse 4 Slipcasting studio, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS).

Section 2 Donation description: step ladder
Location: Clubhouse 4 Slipcasting studio

- Section 3 Amount of Donation Item Cost: \$220.00
 Installation Cost \$0.00
 Maintenance Cost: \$0.00 (annually)
 Total estimated donation: \$220.00
- Section 4 GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.
- Section 5 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.
- Section 6 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.
- Section 7 Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

ENDORSEMENT (to Board of Directors)

Drop-In Lounge Television

Review and recommend Board approval for a resolution to remove the Clubhouse 1 Drop-In Lounge television.

A motion was made to recommend the removal the Drop-In Lounge television.

Motion passed unanimously.

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STAFF REPORT

DATE: October 3, 2023
FOR: Board of Directors
SUBJECT: Drop-In Lounge Television

RECOMMENDATION

Review and recommend a resolution for the removal of the Clubhouse 1 Drop-In Lounge television.

BACKGROUND

The Drop-In Lounge located at Clubhouse 1 is open seven days a week from 8 a.m. to 10 p.m. The lounge is a gathering area for residents to have a cup of coffee, socialize, work on a jigsaw puzzle, read a magazine, conduct work and/or relax.

Until December 17, 2018, a wall mounted television was present within the lounge; users had the ability to select programming and volume level.

Altercations and arguments occurred among residents who had conflicting viewing preferences and interests resulting in Security being called to the lounge on several occasions. The abusive behaviors hindered the enjoyment and necessitated the removal of the television for safety purposes on Monday, December 17, 2018.

On March 14, 2019, the Community Activities Committee passed a motion to reinstall the Drop-In Lounge television with restricted programming and closed captioning to Village Television (TV6).

Since the reinstallation of the television, board members and staff continue to receive complaints regarding access to preferred programming and restriction of use of the remote for control of volume and channels. It was requested by the Community Activities Committee to review the process and provide alternative options to limit conflict.

DISCUSSION

Staff proposes three options for the Drop-In Lounge television:

- Affixed on the Turner Classic Movies (TCM) channel (with closed-captioning)
- Marquee displaying upcoming events, classes and message boards (no volume)
- Removal of the television

On September 14, 2023, the Community Activities Committee reviewed these options and recommended the removal of the Clubhouse 1 Drop-In Lounge television.

FINANCIAL ANALYSIS

Cost will only be incurred if the marquee option is chosen and the PowerPoint production is not sufficient. A cloud-based service would require installation of the equipment at \$1500 and a subscription of \$30 per month.

Prepared By: Alison Giglio, Recreation and Special Events Director

Reviewed By: Catherine Laster, Services Manager

ATTACHMENT(S)

Attachment 1: Resolution 90-23-XX Drop-In Lounge Television



RESOLUTION 90-23-XX

Drop-In Lounge Television

WHEREAS, the Drop-In Lounge located at Clubhouse 1 is open seven days a week from 8 a.m. to 10 p.m. and is a gathering area for residents to have a cup of coffee, socialize, work on a jigsaw puzzle, read a magazine, conduct work and/or relax; and

WHEREAS, altercations and arguments occurred among residents who had conflicting viewing preferences and interests resulting in Security being called to the lounge on several occasions which hindered the enjoyment and necessitated the removal of the television for safety purposes on Monday, December 17, 2018; and

WHEREAS, on March 14, 2019, the Community Activities Committee passed a motion to reinstall the Drop-In Lounge television with restricted programming and closed captioning to Village Television (TV6); and

WHEREAS, since the reinstallation of the television, board members and staff continue to receive complaints regarding access to preferred programming and restriction of use of the remote for control of volume and channels; and

WHEREAS, staff proposed three options for the Drop-In Lounge television:

- Affixed on the Turner Classic Movies (TCM) channel (with closed-captioning)
- Marquee displaying upcoming events, classes and message boards (no volume)
- Removal of the television; and

WHEREAS, on September 14, 2023, the Community Activities Committee reviewed these choices and recommended the removal of the Drop-In Lounge television;

NOW THEREFORE BE IT RESOLVED, November 7, 2023, that the Board of Directors of this Corporation hereby adopts removal of the Clubhouse 1 Drop-In Lounge television; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

OCTOBER INITIAL NOTIFICATION: Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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STAFF REPORT

DATE: **October 3, 2023**
FOR: **Board of Directors**
SUBJECT: **Resident Request for Extension of Pool 5 October Operating Hours**

RECOMMENDATION

Review and recommend Board approval of resident request to extend Pool 5 operating hours in October 2023 from 6 p.m. to 7 p.m.

BACKGROUND

On January 4, 2022, the Golden Rain Foundation of Laguna Woods (GRF) Board of Directors approved resolution 90-22-04 (attachment 1) for Pool Operating Hours and Lifeguard Services Modification to modify pool operating hours and lifeguard services to enhance pool operating efficiencies. Per the resolution, Pool 5 operating hours in October are 6 a.m. to 6 p.m.

Pool 4 is open until 9 p.m. to accommodate evening swimmers. In October, 2022, pool 4 attendance from 6 to 7 p.m. averaged 12 people; from 7 to 8 p.m. averaged 13 people; and from 8 to 9 p.m. averaged 7 people. In October, 2022, pool 5 attendance from 5 to 6 p.m. averaged 9 people per day for a total of 273.

DISCUSSION

During Member Comments at the September 14, 2023 Community Activities Committee meeting, several residents requested that GRF extend the hours at pool 5 daily until 7 p.m. during the month of October. Reasons cited by the residents included autumn months are warm and dry and there is plenty of daylight after 6 p.m.; more people work during the day and cannot utilize the amenities; extended hours will eliminate sun exposure concerns; the hot pool is congested at pool 4 during evening hours and keeping pool 5 open later reduces overcrowding and improves sanitary conditions at pool 4; pool 5 offers easier access to a large portion of the Laguna Woods Village population; the main expense for the pool is already budgeted and it is a better utilization of existing infrastructure; and it provides a positive impact on quality of life for minimal expense.

Due to the timing of the requests, there is not adequate time for formal review by the Community Activities Committee and Finance Committee. The Community Activities Committee unanimously requested that the item be forwarded to GRF Board for review and consideration in order to implement the change of schedule immediately.

This request is being considered for the 2023 schedule only. Staff may monitor the attendance and report back to the Community Activities Committee after October, 2023 to demonstrate the usage during the extended timeframe. Should the GRF Board of Directors determine that the change of schedule be considered permanently, an amendment to Resolution 90-22-04 would be required, as well as a contract amendment with Premier Aquatics and inclusion of funds in the 2025 operating budget.

FINANCIAL ANALYSIS

The estimated cost increase to extend pool hours by one hour, daily, during the month of October (open until 7 p.m. instead of 6 p.m.) is approximately \$868. Contracted lifeguard fees are \$28 per hour x 31 days = \$868.

To extend pool hours daily for three more hours during the month of October only (open until 9 p.m.), the estimated cost is \$2,604.

If there is interest to extend hours, year-round, until 9 p.m. (considering the 6 to 8-week closure for annual maintenance), the estimated cost increase would be approximately \$15,036.

The request is not budgeted in the Recreation Services Department Operating Budget in the 2023 GRF Business Plan.

Prepared By: Alison Giglio, Recreation and Special Events Director

Reviewed By: Catherine Laster, Services Manager
Steve Hormuth, Financial Services Director

ATTACHMENT(S)

Attachment 1: Resolution 90-22-04 Pool Operating Hours and Lifeguard Services Modification
Attachment 2: October 2023 Aquatics Schedule
Attachment 3: Resolution 90-23-XX Extension of Pool 5 Operating Hours



RESOLUTION 90-22-04
Pool Operating Hours and Lifeguard Services Modification

WHEREAS, staff was directed to propose modifications to pool operating hours and lifeguard services to enhance pool operating efficiencies. CAC recommended the following proposed pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of \$117,230, subject to affirmation by the Finance Committee and board approval:

Proposed Pool Operating Hours and Lifeguard Services Modification:

Pool #	Winter Hours	Summer Hours
Pool 1	8 a.m. to 5 p.m.	7 a.m. to 7 p.m.
Pool 2	7 a.m. to 6 p.m. No Lifeguard	7 a.m. to 6 p.m. No Lifeguard
Pool 4	8 a.m. to 9 p.m.	7 a.m. to 10 p.m.
Pool 5	6 a.m. to 6 p.m.	6 a.m. to 9 p.m.
Pool 6	closed	12 p.m. to 6 p.m. (summer only)

WHEREAS, on December 9, 2021 the Community Activities Committee (CAC) recommended the proposed pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of \$117,230, and;

WHEREAS, at the December 15, 2021 Finance Committee meeting, the committee affirmed the CAC recommendation of the proposed pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of \$117,230, and;

NOW THEREFORE BE IT RESOLVED, January 4, 2022 the Board of Directors of this Corporation hereby adopts recommended pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of \$117,230; and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

PROPOSED AQUATICS SCHEDULE EFFECTIVE OCTOBER

POOL NUMBER	HOURS	LANE LINE HOURS	CONTACT/CLASSES/PROGRAMS
Pool 1 Water temp 82 to 84 degrees	8 a.m. to 5 p.m. Tuesday 9 a.m. to 5 p.m.	No Lane Lines	949-597-4281 Aqua Zumba Monday 4 p.m. to 5 p.m. Aquadette Practice Monday and Friday 11 a.m. to noon Emeritus Class Monday, Wednesday & Friday 10 a.m. to 10:50 a.m. Tuesday and Thursday 11 a.m. to 11:50 a.m.
Pool 2 Water temp 80 to 82 degrees	7 a.m. to 6 p.m. Wednesday 9 a.m. to 6 p.m.	Lanes reserved on Court Reserve 7 to 11 a.m. Three lane lines 11 a.m. to 6 p.m.	949-597-4286 Swim Clinic Tuesday noon to 2 p.m. Children's Swim 2 to 4 p.m.
Pool 4 Water temp 84 to 86 degrees	8 a.m. to 9 p.m. Friday 9 a.m. to 9 p.m.	No Lane Lines	949-597-4344
Pool 5 Water temp 82 to 84 degrees	6 a.m. to 6 p.m. Thursday 9 a.m. to 6 p.m.	Four lane lines 6 to 10:30 a.m. Two lane lines 10:30 a.m. to 6 p.m.	949-597-4382 Emeritus Class Monday, Wednesday & Friday 11:00 a.m. to 11:50 a.m. Aquatic Fitness Tuesday and Thursday 4 p.m. to 5 p.m.
Pool 6	Closed for the Season		949-597-4382

- Hot pools are heated between 102 to 104 degrees
- 9 a.m. opening times designated one day per week at each pool for cleaning.
- Read and obey pool rules at all times.
- Open swim closed during scheduled Saddleback classes or programs (pool deck and hot pool remain open)
- All nonresidents must sign in with the lifeguard and be accompanied by a Resident; up to five guests per resident.
- The pool summer schedule spans Memorial Day weekend through September 30.
- Children swim is from 12 to 4 pm at Pool 6 during the summer schedule and from 2 to 4 pm at Pool 2 during the winter schedule; Children swim is for guests age 0 to 15.
- Schedule subject to change without notice.

Call 949-597-4273 or email retrecreation@vmsinc.org for more information.



RESOLUTION 90-23-XX

Resident Request for Extension of Pool 5 October Operating Hours

WHEREAS, on January 4, 2022, the Golden Rain Foundation of Laguna Woods (GRF) Board of Directors approved resolution 90-22-04 for Pool Operating Hours and Lifeguard Services Modification to modify pool operating hours and lifeguard services to enhance pool operating efficiencies; and

WHEREAS, per resolution 90-22-04, Pool 5 operating hours in October are 6 a.m. to 6 p.m.; and

WHEREAS, several residents requested that GRF extend the hours at pool 5 daily until 7 p.m. during the month of October; and

WHEREAS, due to the timing of the requests, there is not adequate time for formal review by the Community Activities Committee and Finance Committee; and

WHEREAS, this request is for the 2023 schedule only; and

WHEREAS, on September 14, 2023, the Community Activities Committee reviewed the resident request and recommends Board approval of resident request to extend Pool 5 operating hours in October 2023 from 6 p.m. to 7 p.m.;

NOW THEREFORE BE IT RESOLVED, October 3, 2023, that the Board of Directors of this Corporation hereby adopts the extension of Pool 5 operating hours in October 2023 from 6 p.m. to 7 p.m.; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

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Treasurer's Report for October 3, 2023 Board Meeting

Slide 1 – This first chart includes all revenues and expenses including those designated for reserves, including investment income, the transfer facility fees and the GRF reserve portion of the HOA fees. It also includes the contingency portion of the HOA fees.

Through the reporting period of August 31, 2023, GRF had net revenue of \$2,963K, with total revenue of \$33,369K and total expense of \$30,406K. GRF was better than budget by \$1,429K with total expenses coming in better than budget by \$1,717 primarily due to open positions throughout the organization. This was partially offset by total revenues coming in (\$288K) worse than budget due to lower trust facilities fee revenue as a result of fewer resales than anticipated.

Slide 2 – The next chart displays the Operating Fund, which excludes the non-operating revenues, expenses and depreciation. This report shows a favorable variance of \$1,113K through the reporting period, with expenses better than budget by \$1,501K, offset by revenue worse than budget by (\$388K).

Slide 3 – This slide reflects the current market value of the GRF Reserves Discretionary Investment Portfolio compared to the original market value at time of inception. The current market value of the GRF Portfolio is \$18,929K as of August 31, 2023 compared to the value at inception of \$19,031K. Year to date, the market value increased by

\$720K, or 4.0%, and decreased by (\$102K), or (0.1%) since inception in 2019. In August, the market value increased by \$85K.

Slide 4 – Of the \$18,929K portfolio value mentioned in slide 3, \$18,666K is held with our reserves portfolio value. In addition to Discretionary Investments, the Reserves Fund assets also includes Non-Discretionary Investments of \$12,926K. Payables and other total \$728K, resulting in a Net Reserves Balance of \$32,705K.

Slide 5 – Now, back to the Operating Fund, which has the more significant impact on HOA assessments. This slide shows our most significant operating only variances by category with green bars representing favorable variances and orange bars representing unfavorable items.

Favorable. Overall, we had favorable variances in:

- Employee Compensation and related of \$1,247K primarily due to various vacancies in General Services for janitorial and bus driver positions, Security Services for security patrol officers and gate ambassador positions, and various open positions throughout the organization. Recruitment is in progress for open positions.
- Materials & Supplies of \$227K primarily due to over accrued expenses for 2022 for inventory items at the warehouse. Slight offset in aquatics work center for pool chemical supplies that were inadvertently unbudgeted in 2023.
- Other Operating Expenses of \$190K resulting from timing of expenses for staff support which a large portion of occurs at year end for staff appreciation events. In addition, savings in training

and education, uniforms, and recruiting fees have contributed to the favorable variance.

Unfavorable. Some offsetting unfavorable variance included:

- Broadband Services of (\$246K) due to late payment of advertising revenue received in September, which was budgeted evenly throughout the year. In addition, advertising revenue in Media Services has dropped as clients move their advertising dollars to digital platforms.
- Outside Services of (\$232K) due primarily to credit card transaction fees in the golf facilities and the performing arts center as fees were anticipated to be passed on to customers at the time budget was created. However, these transactions are not conducted via Active Net, which was the only platform approved earlier this year to pass on credit card fees at the point of sale. In addition, the aquatics budget was based on the reduction of one lifeguard at the lap pool which ultimately was not approved.
- Utilities and Telephone of (\$208K) due to rising electricity rates and high natural gas costs amongst all departments, which spiked during the first quarter of the year. Slight offset due to lower water expenses than budgeted as a result of 164% more rainfall than recent years and trash expenses were lower due to right sizing of trash bins at the service center.

Slide 6 – This slide shows our sources of revenue other than the assessments, such as fees and rentals. To date, we have received just over \$6,493K of non-assessment operating revenue, as shown on this pie chart. By category, we can see that our largest revenue is Broadband Services (i.e. internet, set top boxes, ad insertion, and

premium channels), followed by Golf Revenue, Clubhouse Rentals & Event Fees, and Merchandise Sales. Other revenue, which includes Class Fees, Additional Occupant Fees, RV Storage Fees, and equestrian center fees, among others, amount to 14%. These revenues offset costs and help keep assessments down.

Slide 7 – The chart shows, as usual, our largest Operating expense is compensation, followed by cable and programming expenses. Of the \$27.2M, excluding depreciation, these two categories account for 71% of the total Operating expense. Insurance, Professional and Legal, Utilities & Fuel, Outside Services, etc. make up the remaining 29%. If you consider that cable and programming are offset by broadband revenue, compensation accounts for 67% of the net expense, while insurance, utilities, and outside services account for 33% of the net operating expense.

Slide 8 – The reserve and restricted funds adjusted balances are shown here.

- Starting with the 1st column on the left, reserve funds have a combined ending balance of: \$40.2M; restricted fund balances have an ending balance of \$4M. Included in this total are contributions received this year through assessments, trust facilities fees, and investment earnings.
- The 2nd column shows the work in progress of \$7.5M for reserve and \$43K for restricted, reflecting the amounts paid for projects not yet completed.
- The 3rd column represents the resulting “adjusted” fund balances of \$32.7M for reserve and \$4.0M for restricted.

Slide 9 – We have a slide here to show resale History from 2021-2023. Community-wide sales total 506 through August 31, 2023. Most of

these transactions generate the Trust Facilities Fee (transfer fee), used as a source of revenue for our reserves.

Slide 10 –The listing on this slide gives you an idea where the reserve money is committed. Of the \$20.3M appropriated by the Board for various projects and equipment purchases, the remaining encumbrances against our reserve funds is \$11.9M, primarily for purchase or replacement of equipment throughout the facilities. Restricted funds had total appropriations of \$98K and no remaining encumbrances.

Slide 11 – We compare our “adjusted” fund balances to historical balances for the past five years on this next chart, showing that GRF has averaged \$27 million in reserve funds and \$2.3 million in contingency funds.

GRF Financial Report

As of August 31, 2023



INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$22,549	\$22,549	\$0
Non-Assessment Revenue	\$10,820	\$11,108	(\$288)
Total Revenue	\$33,369	\$33,657	(\$288)
Total Expense	\$30,406	\$32,123	\$1,717
Net Revenue/(Expense)	\$2,963	\$1,534	\$1,429

GRF Financial Report

As of August 31, 2023



OPERATING ONLY INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$20,817	\$20,817	\$0
Non-Assessment Revenue	\$6,493	\$6,881	(\$388)
Total Revenue	\$27,310	\$27,698	(\$388)
Total Expense ¹	\$27,227	\$28,728	\$1,501
Operating Surplus/ (Deficit)	\$83	(\$1,030)	\$1,113

1) excludes depreciation

GRF Financial Report

As of August 31, 2023



GRF PORTFOLIO VALUE HISTORY Discretionary Investments (in Thousands)	Value	Annual Change \$	Annual Change %	Inception Change %
December 2019	\$19,031			
December 2020	\$19,822	\$791	4.2%	4.2%
December 2021	\$19,530	(\$292)	(1.5%)	2.6%
December 2022	\$18,209	(\$1,321)	(6.8%)	(4.3%)
August 2023	\$18,929	\$720	4.0%	(1.0%)
Summary*		(\$102)		(0.1%)

GRF Financial Report

As of August 31, 2023



GRF RESERVE COMPOSITION (in Thousands)	Value
Portfolio	\$18,666
Cash & Cash Equivalents	\$385
Non-Discretionary Investments	\$12,926
Total	\$31,977
Payables and other	\$728
Reserves Adjusted Balance	\$32,705

GRF Financial Report

As of August 31, 2023
Operating Only



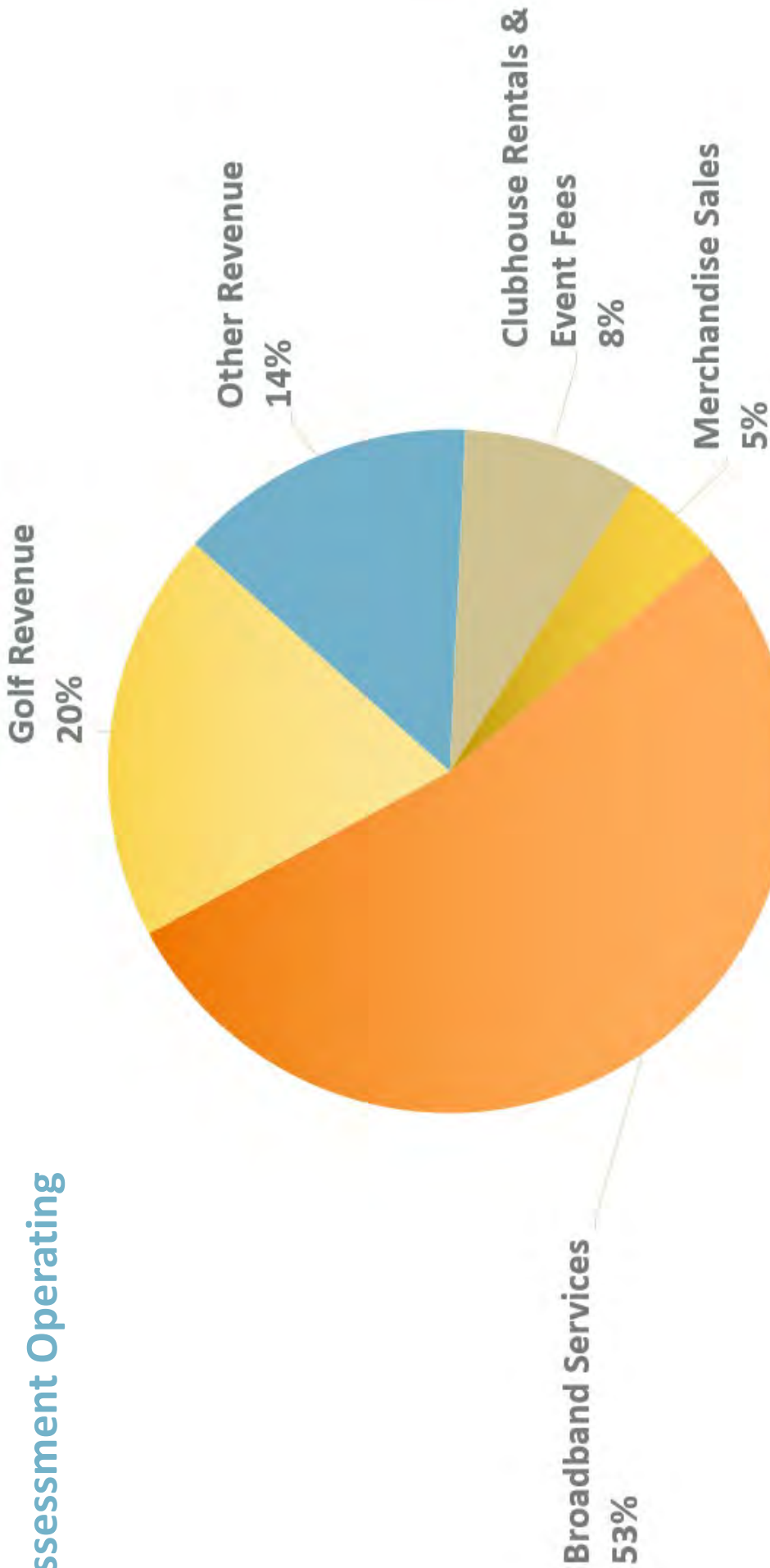
Unfavorable Favorable

GRF Financial Report

As of August 31, 2023



Non-assessment Operating

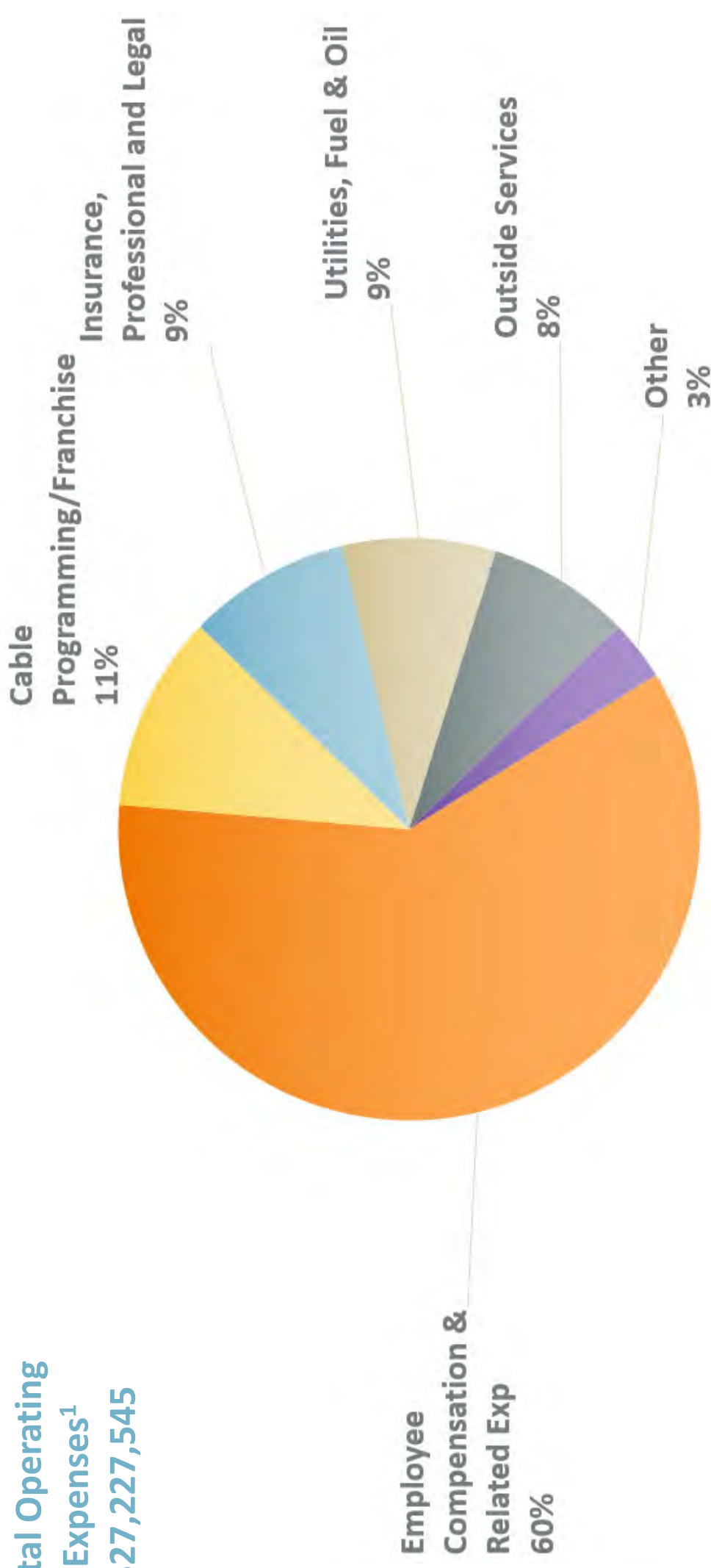


GRF Financial Report

As of August 31, 2023



**Total Operating
Expenses¹
\$27,227,545**



GRF Financial Report

As of August 31, 2023

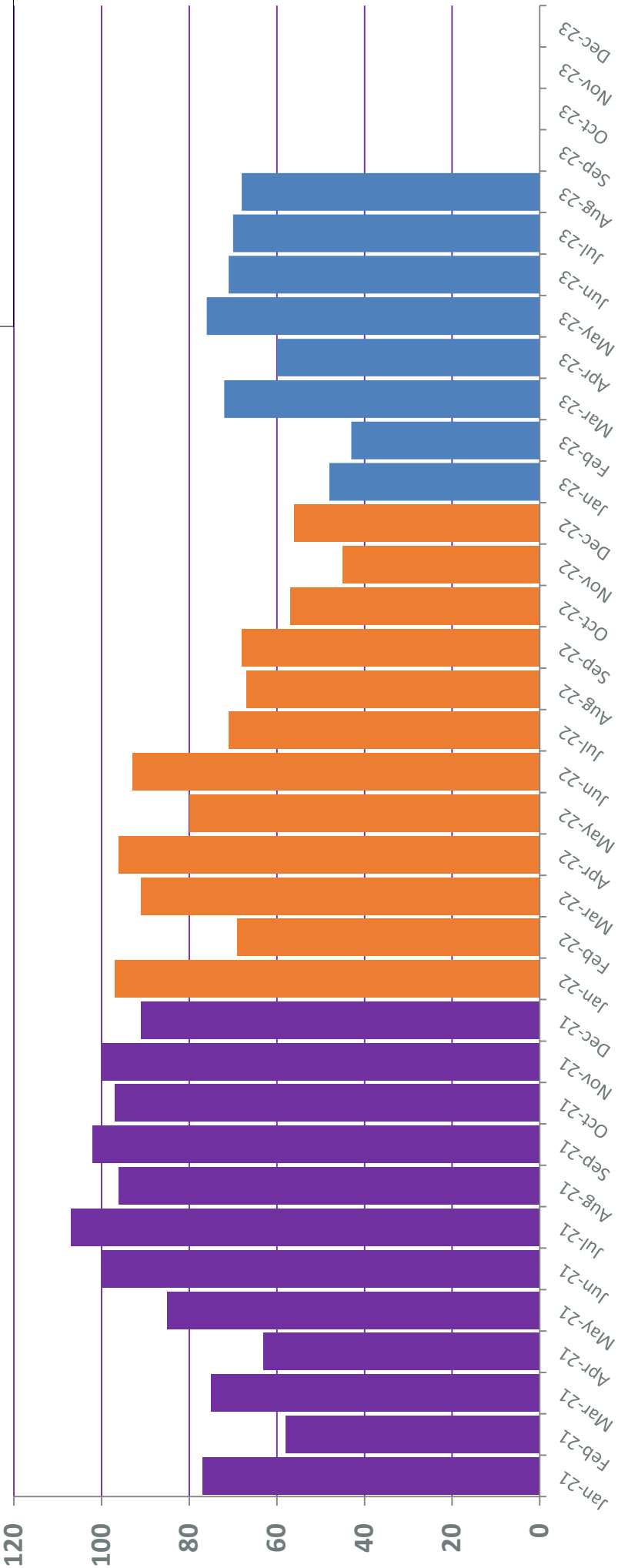


RESERVE FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment Fund	\$7,198	\$4,580	\$2,618
Facilities Fund	19,423	2,936	16,487
Trust Facilities Fee Fund	13,600	0	13,600
TOTAL	\$40,221	\$7,516	\$32,705
RESTRICTED FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Contingency Fund	\$4,030	\$43	\$3,987

GRF Financial Report

As of August 31, 2023

	NO. OF RESALES	AVG. RESALE PRICE
YTD 2021	661	\$351,738
YTD 2022	663	\$414,156
YTD 2023	506	\$417,586



GRF Financial Report

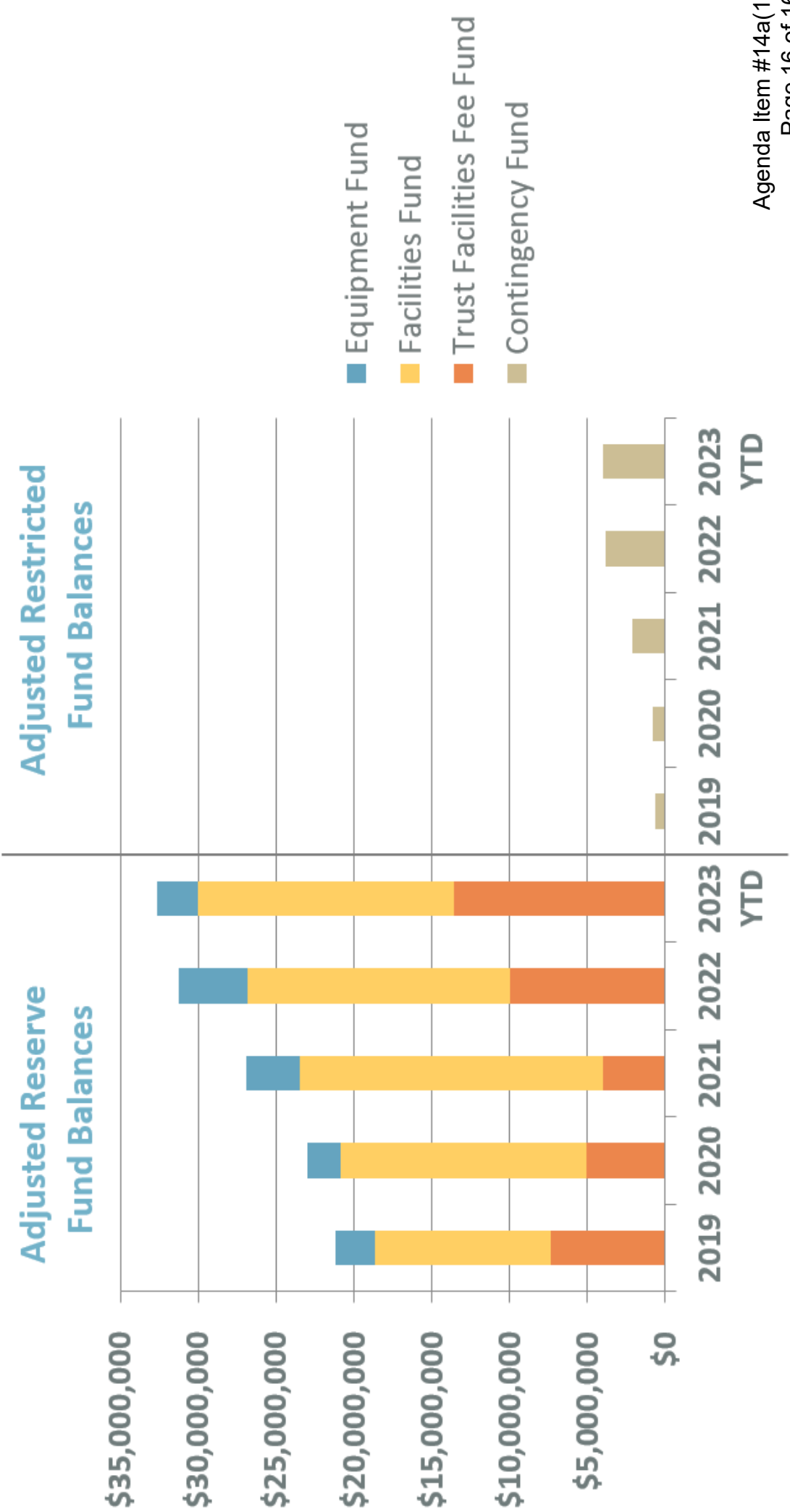
As of August 31, 2023



FUND ENCUMBRANCES (in thousands)					
	RESERVE FUNDS (EQF + FCF)		RESTRICTED FUND (CNF)		
	Total Appropriations	Remaining Encumbrance	Total Appropriations	Remaining Encumbrance	
Aquatics & Fitness	\$150	\$146	\$0	\$0	
Broadband Services	1,032	452	0	0	
Clubhouses	2,465	1,470	0	0	
Computers	5,622	3,348	0	0	
Golf Facilities	980	682	0	0	
Landscaping	3,281	1,220	0	0	
Other Equipment	330	280	0	0	
Other GRF Facilities	2,123	1,570	98	0	
Paving	830	111	0	0	
Security	324	181	0	0	
Vehicles	3,240	2,417	0	0	
TOTAL	\$20,302	\$11,877	\$98	\$0	

GRF Financial Report

As of August 31, 2023



OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, September 14, 2023 – 1:30 p.m.
Board Room/Virtual Meeting

MEMBERS PRESENT: Yvonne Horton, Chair, Elsie Addington, Maggie Blackwell, Cush Bhada, Mark Laws, Sue Stephens, Ajit Gidwani, Dennis Boudreau

MEMBERS ABSENT: Pearl Lee (excused), Diane Casey

OTHERS PRESENT: Bunny Carpenter, Juanita Skillman, Andy Ginocchio, S.K. Park, Joan Milliman, Diane Phelps

STAFF PRESENT: Alison Giglio, Jennifer Murphy, Jackie Chioni, Tom McCray, Peter Quan, Laura Cooley, Laura Cobarruviaz

Call to Order

Chair Horton called the meeting to order at 1:31 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

Director Bhada made a motion to approve the agenda. Director Laws seconded.

Motion passed unanimously.

Approval of Committee Report for August 10, 2023

Director Bhada made a motion to approve the report. Director Blackwell seconded.

Motion passed unanimously.

Chair's Remarks

Chair Horton stated she will comment at the end of the meeting to save time for operating rules discussion.

Report of the Recreation and Special Events Director

Ms. Giglio reported the following Recreation Department highlights: Clubhouse 1 floor maintenance is completed and the main lounge HVAC is repaired; the final summer splash day at pool 2 was held on August 18 all three events selling out; weekend hours at Clubhouse 4 have been expanded from 9 a.m. to 4 p.m. and the workshop volunteers are making efforts to get all workshops open; volunteer supervisors, Emeritus instructors, Emeritus staff and Recreation staff recently had a meeting to build cooperation between all involved; the Art studio floor was recently stripped and waxed for the first time since before Covid; the first training of the longarm quilting machine was held and will be repeated every Friday; the Clubhouse 5 Italian Buffet had 122 people in attendance; Grandparents Fun Day was hosted at Clubhouse 5 with an estimated attendance of 350 to 400 which includes 114 grandchildren; the Clubhouse 7 main lounge floor has been replaced and we appreciate everyone's flexibility and patience during this project; the 5th Dimension concert at the Performing Arts Center was sold out at 814 attendees; the Equestrian Center security gate project is progressing with finalizing of the plans and permits; the Equestrian Center door and trim maintenance project is complete and new lesson session has begun with increased volume; on average, over 300 users three days per week visit the Clubhouse 1 Fitness Center and close to 300 users in the same time period at the Community Fitness Center; the Library continues to be a great service to the residents as they have greeted 2,744 visitors with volunteers working 762 hours which is only three less people compared to July.

Ms. Giglio stated staff was in the process of coordinating a new event, the International Peace Festival, which was an effort to bring together different clubs and cultures with entertainment and food. Unfortunately, staff must cancel this event due to not enough interest and participation from the clubs. This event will be reevaluated to determine if it can be offered in the future.

Ms. Murphy stated the following upcoming events: the AARP sponsored Smart Driver class will be hosted this weekend at Clubhouse 2, 8:30 a.m. to 1 p.m. which focuses on a course refresher and reservations must be made through the Recreation office; the Performing Arts Center will host the Monday free movie on September 18 at 2 p.m. featuring *Till*; Monday night football has resumed at Restaurant 19 with food and drink specials available; Clubhouse 5 will host a steak dinner on Monday, September 18 at 5 p.m.; Clubhouse 2 will host the free outdoor concert on Saturday, September 30, 4 to 6 p.m. featuring Tino Sings Tom Jones; Clubhouse 5 will host the fall Village Bazaar on Saturday, October 28, 10 a.m. to 2 p.m.; Drum Circle, a new, free, drop-in class, will be hosted at the Performing Arts Center on Tuesdays, 5:15 to 6:45 p.m.

Mr. McCray stated the golf course is in the first stages of three-week fall maintenance which is going well; the foreUP online registration staff changes have created some issues, but IT staff is working with vendor to rectify; the driving range project is ongoing with sod being added by the vendor which prevents an opening date from being secured; Mr. McCray thanked Guy West and his team for remaining responsive during the driving range

project issues; the second Garden Center Advisory Group meeting was held and each meeting has been very successful.

Chair Horton inquired as to both Garden Centers being represented within the Garden Center Advisory Group. Mr. McCray affirmed both are equally represented. Chair Horton inquired as to the Garden Center Vegepods rental. Mr. McCray stated five inquiries have been noted and staff is purchasing the proper dirt in order to secure rentals. Director Bhada inquired as to backlog of Garden Center renters not using the plots properly. Mr. McCray stated those needing assistance will always be present, but staff reviews each consistently on an individual basis. Director Bhada inquired as to what show was sold out at the Performing Arts Center. Ms. Giglio confirmed the show as the 5th Dimension.

Member Comments (Items Not on the Agenda)

Members were called to speak on the following: extended hours of Pool 5 to 7 p.m. in October; update on court date regarding volleyball in the mini-gym.

Chair Horton directed staff to request Pool 5 hours extension to be added to the GRF agenda in October. Ms. Giglio stated the cost for Pool 5 hours extension will be approximately \$1300.

Chair Horton stated there is no court date for volleyball in the mini-gym and the schedule in the mini-gym includes all levels of volleyball play.

CONSENT

Director Addington made a motion to approve the consent calendar. Director Laws seconded.

Motion passed unanimously.

REPORTS

None.

ITEMS FOR DISCUSSION AND CONSIDERATION

Drop-In Lounge Television - Ms. Murphy stated the staff proposed changes to the drop-in lounge television.

Director Laws made a motion to remove the drop-in lounge television. Director Bhada seconded.

Discussion ensued.

Motion passed unanimously.

Donation of Step Ladder for Slipcasting Room – Director Bhada made a motion to accept the donation of the step ladder for the Clubhouse 4 Ceramics room. Director Stephens seconded.

Discussion ensued.

Motion passed unanimously.

Recreation and Special Events Department Operating Rules (Partial Review) – Director Bhada made a motion to accept the presented operating rules with suggested edits. Director Blackwell seconded.

Members were called to speak regarding the following: tracking of facility usage; against the allowance of pets in the Garden Center; prohibition of shading a garden plot; pickleball court overcrowding, guest policy and prime-time versus non-prime time; removal of one hour tennis court restricts play; adding 10 minutes to prime time year round takes the pressure off; challenge court being viable; prime-time should be consistent; singles is viable; residents should be able to vote, not just tennis board members; support of proposed tennis operating rules; group play on reservation system at 9 a.m.; agrees with 1.5 hours set time for all courts, agrees with eliminating challenge court; addition of one court for reservations.

Discussion ensued.

Staff was directed to implement the suggested committee edits and bring the operating rules back to the Community Activities Committee for review.

Motion passed unanimously.

ITEMS FOR FUTURE AGENDAS

Reservation System Review – Staff was directed to place this item under Items for Future Agendas.

Recreation Policy Review – Staff was directed to keep this item under Items for Future Agendas.

Equestrian Center Non-Resident Boarder Fee – Staff was directed to keep this item under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Advisor Boudreau stated the operating rules may be restated to seem more positive in lieu of prohibitive and gate 12 changes are helping with guest admittance.

Advisor Gidwani thanked staff for streamlining the operating rules.

Chair Horton thanked staff for making the operating rule review process easier.

Director Addington thanked committee for being congenial and thanked staff for the operating rule rewrites.

Chair Horton stated miscommunication of guest percentages is occurring publicly and directed any of those with inquiries must go to the proper staff for correct information before quoting numbers.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held both in the board room and virtually via the Zoom platform at 1:30 p.m. on Thursday, October 12, 2023.

Adjournment

There being no further business, the Chair adjourned the meeting at 3:35 p.m.

____Yvonne Horton____

Yvonne Horton, Chair

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OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE**

**TUESDAY, August 22, 2023 – 1:30 P.M.
BOARD ROOM / VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair – Juanita Skillman, Yvonne Horton, Sue Quam, Glenn Miller, Maggie Blackwell (Alternate)

COMMITTEE MEMBERS ABSENT: Diane Casey, Ira Lewis, Jules Zalon

OTHERS PRESENT: Dennis Cafferty (El Toro Water District General Manager), Vu Chu (El Toro Water District Water Use Efficiency Analyst)

ADVISORS PRESENT: Catherine Brians

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki

1. Call Meeting to Order

Chair Skillman called the meeting to order at 1:30 p.m.

2. Acknowledgment of Media

No formal press was present. Granicus was not used during this meeting due to technical difficulties.

3. Approval of the Agenda

The agenda was approved without objections.

4. Approval of the Meeting Report for May 10, 2023

The report was approved without objections.

5. Committee Chair Remarks

Chair Skillman invited Mr. Cafferty from El Toro Water District to the lectern to give a presentation on the rate increases.

Members made comments and asked questions.

6. Department Head Update

Mr. Wiemann discussed staffing vacancies in detail.

6a. Update on Aliso Creek

Mr. Wiemann discussed the presentation in detail.

Members made comments and asked questions.

6b. Mower Shop Insulation Update

Mr. Wiemann discussed the presentation in detail.

Member made comments and asked questions.

Items for Discussion and Consideration**7. Member Comments (Items Not on the Agenda)**

One member voiced a complaint about the Willow trees at Aliso Creek.

8. Response to Members Comments

Members of the Committee responded to the member comment.

Concluding Business:**9. Committee Member Comments**

Several comments were made.

10. Date of Next Meeting – Wednesday, November 8, 2023 at 1:30 p.m.**11. Adjourned at 2:23 p.m.**
Juanita Skillman (Aug 30, 2023 1:53:33 PM)

Juanita Skillman, Chair



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE**

**Wednesday, August 9, 2023 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

REPORT

MEMBERS PRESENT: Reza Karimi - Chair, Gan Mukhopadhyay – Co-Chair, Andy Ginocchio (for Jim Cook/Third), Ralph Engdahl, Lenny Ross, Sue Stephens

MEMBERS ABSENT: Jim Cook

OTHERS PRESENT: **GRF:** Egon Garthoffner, Bunny Carpenter, Yvonne Horton, Juanita Skillman
THIRD: S.K. Park
UNITED: Alison Bok
Advisors: Carl Randazzo, Ajit Gidwani, Bill Walsh

STAFF PRESENT: Guy West – Staff Officer & Projects Division Manager, Manuel Gomez – Maintenance & Construction Director, Bart Mejia – Maintenance & Construction Assistant Director, Ian Barnette – Maintenance & Construction Assistant Director, Heather Ziemba – Projects Administrative Coordinator, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Karimi called the meeting to order at 9:31 a.m.

2. Acknowledgement of Media

Chair Karimi noted that no media was present.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report from April 12, 2023

Hearing no objection, the meeting minutes were approved by unanimous consent.

5. Chair's Remarks

Chair Karimi noted that the infrastructure in the community is aging and emphasized the necessity of preventative maintenance in order to keep the buildings and facilities in good working order.

6. Member Comments

- A member commented on the seepage project in Gate 11 as well as the aging paint on red curbs throughout the community.

7. Department Head Update

Mr. West updated the committee on the Clubhouse 1 Archery Room beam issue. A load calculation study will be performed by an engineering consultant. Mr. Gomez noted that there have been safety concerns discussed in previous meetings. The committee directed staff to move forward with the study.

Mr. West updated the committee on the Performing Arts Center. An electrical engineer will be hired to create an electrical diagram for the facility in order to find the source of recent electrical issues.

Mr. West updated the committee on the golf driving range turf growth. Discussion ensued regarding the extended timeline of this project and possible solutions to the concerns about the project's progress.

Consent: *All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.*

8. Project Log

9. ChargePoint Summary

10. Clubhouse Preventative Maintenance Inspection Report

The consent calendar was approved unanimously.

Director Ross left the meeting at 10:27 a.m.

Items for Discussion and Consideration:

11. Paving Project Update

Mr. West provided an update via PowerPoint to show photos of the work completed.

12. Equestrian Center Stable Door Paint Update

Mr. West provided an update via PowerPoint to show photos of the work completed.

13. Equestrian Gate Update

Mr. West gave a verbal update on this project, which is scheduled to start September 5.

14. Shepherd's Crook Project Update

Mr. West gave a verbal update and provided a map of the current area of work.

15. Vehicle Maintenance Facility Generator Replacement

Mr. West opened discussion on the RFP that was provided for this project. Discussion ensued regarding what fuel the generator will use, storage for the fuel, wattage options for a generator, and where exactly the generator will provide power. The committee directed staff to move forward with advertising the RFP for bids.

Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

- EMS Status Update
- MelRok Energy Management System
- Separate Metering for Community Center Vehicle Charging Stations

Concluding Business:

16. Committee Member Comments

- Director Mukhopadhyay requested staff provide an update on the driving range turf project at the next meeting.
- Director Stephens commented on future agenda items.

17. Date of Next Meeting: Wednesday, October 11, 2023 at 9:30 a.m.

18. Recess – The meeting was recessed at 11:12 a.m.



Reza Karimi, Chair

Reza Karimi, Chair
Gan Mukhopadhyay, Co-Chair
Guy West, Staff Officer
Telephone: 949-597-4625



OPEN MEETING

REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION MEDIA AND COMMUNICATIONS COMMITTEE

**Monday, September 18, 2023 – 1:30 p.m.
Board Room / Virtual Hybrid Meeting**

REPORT

Members Present: Chair Joan Milliman; Directors Margaret Bennett, Maggie Blackwell, James Cook, Cris Prince, Sue Quam, Juanita Skillman (alternate for Elsie Addington); Advisors Catherine Brians, Tom Nash, Carmen Pacella, Lucy Parker

Members Absent: Director Elsie Addington (excused); Advisor Theresa Frost (excused)

Others Present: GRF – Bunny Carpenter, Egon Garthoffner, Martin Roza
Third – S.K. Park
VMS – Debbie Allen

Staff Present: Robert Carroll, Catherine Laster, Susan Logan-McCracken, Paul Ortiz, Joana Rocha, Ellyce Rothrock

1. Call to Order

The meeting was called to order at 1:30 p.m. and a quorum was established by Chair Milliman.

2. Acknowledgement of Media

None present.

3. Approval of Agenda

Approved by unanimous consent.

4. Approval of Report for July 17, 2023

Approved by unanimous consent.

5. Chair's Remarks

Chair Milliman announced that the September/October Village Breeze is out. She welcomed Robert Carroll, General Services Director, who then introduced himself.

6. Member Comments

There were no member comments.

Items for Discussion

7. Media and Communications Report – Ellyce Rothrock

Ms. Rothrock held up the latest issue of the Village Breeze and read through highlights from the Media and Communications Activities Report.

8. Website Ad Hoc Committee Report – Ellyce Rothrock

Ms. Rothrock updated the committee on the contract with Urban Insight and stated that Information Services Director Chuck Holland will be in charge of the project, while she and Ms. McCracken will handle the day-to-day updating of the website.

9. Broadband Ad Hoc Committee Report – Paul Ortiz

Mr. Ortiz announced new Broadband Ad Hoc Committee Chair Martin Roza and updated the committee on the contract with The Broadband Group, who reached out to a list of potential providers that the ad hoc committee will review at 3:30 p.m. today.

10. Broadband Services Report – Paul Ortiz

Mr. Ortiz highlighted from the subscriber counts report:

- Village Television's YouTube channel subscriber counts continue to increase
- The use of set-top boxes is trending downward
- Pay services continue to decrease
- The higher speeds in internet subscriptions are increasing, while the lowest speed is decreasing

Mr. Ortiz gave a presentation on skyrocketing re-transmission fees, the programming landscape and expiring contracts.

Mr. Roza commented about the cable programming landscape and asked about the future of streaming costs. Discussion ensued.

Another discussion ensued on educating residents on how they can save money by purchasing the streaming app rather than paying the retail rate contractually offered to the community.

Mr. Ortiz then presented a staff report on adding NewsNet and Sports News Highlights to Village Television's current lineup for the period of November 1, 2023, through November 1, 2026, at no cost to GRF. All associated equipment and transmission costs will be the responsibility of Bridge Media Networks.

Chair Milliman entertained a motion. Juanita Skillman made a motion to recommend the approval of a contract with Bridge Media Networks to add NewsNet and Sports News Highlights to Village Television's current programming lineup for the period of November 1, 2023, through November 1, 2026, at no cost to GRF. All associated equipment and transmission costs will be the responsibility of Bridge Media Networks. Margaret Bennett seconded the motion, which carried unanimously.

Items for Future Agendas

TBD

Concluding Business

Committee Member Comments

Advisor Brians commended Village Television's longevity.

Advisor Parker commended the meeting and discussed the Village Community Fund's publicity guide for Village clubs.

Director Quam commended the staff for all the communications work completed every month.

Director Blackwell stated it was good to hear about the NewsNet channel.

Director Skillman discussed the Disaster Preparedness Task Force and reminded everyone to shelter in place if there is a disaster and not go to the clubhouses.

Director Cook recommended including information about streaming in the "What's Up in the Village" email blast and in the new resident orientation packets.

Mr. Carroll stated he looks forward to working with the committee.

Advisor Pacella thanked the committee for the work that they do.

Ms. McCracken introduced Ms. Rocha, who will assist with meeting coordination.

Date of Next Meeting – Monday, November 20, 2023, at 1:30 p.m.

Adjournment

Chair Milliman adjourned the meeting at 2:36 p.m.

p.p. Joan Milliman / SLM
Joan Milliman, Chair
Media and Communications Committee

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**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

Wednesday, August 2, 2023 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Elsie Addington (Chair), Azar Asgari, Alison Bok, Cush Bhada, Egon Garthoffner, Sue Stephens, Moon Yun

MEMBERS ABSENT: Vashti Williams

OTHERS PRESENT: **GRF:** Juanita Skillman
Third: Maggie Blackwell

STAFF PRESENT: Robert Carroll, Francisco Perez, Joana Rocha, Sandra Spencer

1. Call to Order

Chair Addington called the meeting to order at 1:31 p.m.

2. Acknowledgment of Media

None present.

3. Approval of the Agenda

Hearing no objections, the agenda was approved by unanimous consent.

4. Approval of Meeting Report for

The meeting report for June 7, 2023, was unanimously approved as written.

5. Chair's Remarks

None.

6. Member Comments (Items Not on the Agenda)

- A member asked about the \$10 charged for the destination shopping where it reflects on the green book.
- A member asked why the bus counter devices were removed.
- A member asked who is responsible for monitoring spending.

7. Response to Member Comments

- Destination shopping is shown in a different revenue.
- The counters in the bus are sometimes removed for maintenance.
- General Services Director and Supervisor monitor the budget.

8. Director's Report

Staff provided the committee with an overview of the Laguna Woods Village Transportation ridership for the Fixed-Route, Journey, and BOOST transportation programs.

Staff also provided a map of Laguna Woods Transportation boundaries.

9. Overview of 2019 Fehr and Peers Short Range Transit Plan

Mr. Carroll Introduced the topic and answers questions from the committee.

Items for Discussion

10. Mobility and Vehicle Committee Meeting Schedule

Director Bhada made motion to approve staff's recommendation to modify the meeting schedule. Director Bok seconded the motion. A discussion followed, no objections were raised, and the motion was passed unanimously. The next committee meeting will be held on November 1, 2023.

11. Transportation Information Meeting Schedule

Director Stephens made a motion to approve staff's recommendation to modify the frequency of the Transportation Information Meeting from bi-monthly to semi-annual, with the exact dates to be determined by the staff as needed. Director Bok seconded the motion. A discussion followed, no objections were raised, and the motion was passed unanimously.

Items for Future Agendas:

- To be determined.

Concluding Business:

Committee Member Comments - None

Report of the Regular Open Session
GRF Mobility and Vehicles Committee Meeting
August 2, 2023
Page 3 of 3

Date of Next Meeting – Monday, November 6, 2023, at 1:30 p.m.

Adjournment - The meeting was adjourned at 3:32 p.m.

Elsie Addington

Elsie Addington (Aug 9, 2023 09:25 PDT)

Elsie Addington, Chair
Robert Carroll, Staff Officer
Telephone: 949-597-4242

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REPORT OF THE REGULAR MEETING OF THE GOLDEN
RAIN FOUNDATION OF LAGUNA WOODS SECURITY AND
COMMUNITY ACCESS COMMITTEE

The Hybrid Model Meeting of the Security and Community Access Committee was held on Wednesday, August 23, 2023 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Chair: Juanita Skillman, Maggie Blackwell, SK Park, Sue Stephens

MEMBERS ABSENT: Cash Achrekar (No Notice Given)

OTHERS PRESENT: Elsie Addington

STAFF PRESENT: Eric Nuñez, Carmen Aguilar,

1. CALL TO ORDER

Juanita Skillman, Chair, called the meeting to order at 1:33 p.m.

2. ACKNOWLEDGEMENT OF PRESS

Media via Granicus- (was offline) Zoom intermittent connection

3. APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda without requested changes.

4. APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the June 28, 2023 meeting report.

5. CHAIRMAN'S REMARKS

Chair Skillman shared expectations of respect and order from audience and members for today's SCAC meeting for all to participate moving.

Eric Nuñez- Reinforced if at any time our residents witness or see any suspicious activity to report it.

Our guest speaker Sgt. Theo Wilder- Thanked Laguna Woods Village and he is pleased to be working with our community. We also had the pleasure of having Captain Alday as guest speaker. He mentioned that their department works closely with our community to respond to incidents. He is very familiar with the city, and he loves and enjoys his career.

6. MEMBER COMMENTS (items not on the Agenda)

Multiple members made comments and asked questions.

1. Topics included: Motion Sensor with the flashing
2. E-Bike Patrol during night hours

3. Volunteer Program for monitoring cameras

Chair Skillman shared expectations of respect and order from audience and members for today's SCAC meeting for all to participate moving. Will consider exploring the cost on Motion sensor. Requested to view video of attempted break in the carports. Bike patrol has not been reinstated due to staffing in security our department. Director Blackwell shared a bit of history of when Laguna Woods Village did not have gates. Some visitors of our members misbehaved. However, she did say all the security measures in place have greatly improved the Community. Eric Nuñez- Reinforced if at any time our residents witness or see any suspicious activity to report it. He also mentioned, the monitoring of cameras in each carport is not feasible

Director Reza shared his idea of hooding the stop signs for less interference for residents

REPORTS:

7. Disaster Preparedness Task Force Report

Tom Soule has retired since our last Disaster Preparedness Task Force meeting. Ham radio installations are coming along Tom Siviglia is managing the progress. Fire blankets are also currently being researched.

Chair Skillman- Stated there is a Shelter in Place. Residents will not be going to Clubhouses in case of a disaster. Currently calls are being placed to review and confirm who are the building captains. Also, there is a County Preparedness guideline to possibly be implemented in Laguna Woods Village. She also commended the Towers for their fantastic Preparedness.

8. SECURITY STATISTICS

Staff Nuñez explained the statistics provided within the agenda packet. Members made comments and asked questions. Note there are only ten spaces on the waiting list due to some prospects being in the middle of purchasing RV. Staff Eric Nuñez discussed our Foot Patrol and the amount of time it takes our officers to go around the perimeter. In addition to our officers doing foot patrol, they also do self-initiative monitoring of intrusion or damage to our gates in addition to reporting running water, lights being out, reporting any hazards. Chair Skillman suggested adding the gates to the NOV spreadsheet underneath the Phases and perhaps a map.

Compliance has over 30% of their stats being Clutter. Members made comments and asked questions. Majority of them are reported by neighbors.

All three departments work in collaborations Security Department, Compliance and Social Services. They all provide an invaluable service to our Community.

Director Blackwell- noted there should not be a "No Rule Free" in this Community the rules provided safety. The Rules and Regulations should not be missed used.

Director Sue Stephens mentioned an Abandon vehicle in United. Security will do a follow up.

Director Roza mentioned it's an amenity to have Social Services Department be part of Laguna Woods Village.

9. NOTEWORTHY INCIDENTS

Jun 13, 2023 missing person from Sebastian apartment complex. Officer Hendley assisted by submitted pictures to the Orange County Department and soon after the missing person was located.

July 13, 2023 Our officers were sent out on a welfare check to a manor. Unfortunately, after our officers made entry they notice the resident was on the floor and had been there for a few days. OCSD was called and resident was extremely thankful to our officers.

August 1, 2023 at Gate 2 a medical emergency came over the radio. The Gate Ambassador helped the by removing passenger from vehicle while driver was on the phone with 911. The OCFD arrived and performed CPR and transported the passenger to Saddleback Hospital. Security Department received 31 calls during this past (Hurricane like weather) only 3 calls were considered emergency.

Landscape department did an awesome job cleaning prior storm by cleaning the drains and clean up after was on point.

ITEMS FOR DISCUSSION AND CONSIDERATIONS:

1. Motion Sensor with the flashing light for stop signs
2. E-Bike Patrol during night hours
3. A volunteer Program for monitoring cameras
10. Assessment of Community Crosswalk- Eric Nuñez is currently working with Director Robert Carroll and doing a complete and thorough assessment in getting a traffic engineer. Member made a comment for a crosswalk for the Visually impaired to feel they are in the proximity of the crosswalk.

11. Gate Arms Appearance Update

The foam strip that goes on the arm are backlog due to supply. A different vendor was contacted and we are fully supplied. There is a check list to be reviewed by our Gate Ambassador that the arms are in working order, and in place making sure the padding is serviceable. The arms are maintained mechanically by California Gates.

Member comment- She asked, that if there is a warranty on the foam covers for the gates. She also suggested to add LED lights to gate arms so resident won't run into them.

12. Golf Cars/ Golf Carts tracking system- This topic will be

in reviewed by the board for a better tracking system/

registration.

ITEMS FOR FUTURE AGENDA


13. Review Rules and Regulations for all registered vehicles

CONCLUDING BUSINESS

14. Committee Members Comments

15. The next meeting will be held on Wednesday October 25, 2023 at 1:30 p.m.

16. Adjournment- 4:27 p.m.

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Juanita Skillman, Chair

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OPEN MEETING

**MEETING OF THE GOLDEN RAIN FOUNDATION
COMPLIANCE AD HOC COMMITTEE**

**Friday, August 11, 2023 - 9:30 a.m. Laguna Woods Village Community Center
Board Room/ Virtual Meeting
24351 El Toro Road, Laguna Woods, CA 92637**

DIRECTORS PRESENT: Bunny Carpenter- Chair, Juanita Skillman, Reza Karimi, Maggie Blackwell, S.K Park, Andy Ginnochio; Joan Milliman and Pearl Lee (both joined via Zoom)

DIRECTORS ABSENT: None.

STAFF PRESENT: Francis Gomez and Ruby Rojas

OTHERS PRESENT: **GRF Directors-** Yvonne Horton and Elsie Addington

CALL TO ORDER

Bunny Carpenter, Chair, called the meeting to order at 9:41 a.m.

APPROVAL OF THE AGENDA

Chair Carpenter made a motion to approve the agenda.
Director Park seconded the motion.

Without objection, the agenda was approved.

APPROVAL OF THE REPORT FROM JULY 14, 2023

Chair Carpenter made a motion to approve the meeting report from July 14, 2023.

Without objection, the report was approved.

CHAIR'S REMARKS

None.

MEMBER COMMENTS

None.

RESPONSE TO MEMBER COMMENTS

None.

ITEMS FOR DISCUSSION AND CONSIDERATION

Member Disciplinary Process

Ms. Francis Gomez, Operations Manager, gave an overview of the Member Disciplinary Process. The Committee Members made comments and asked questions.

Director Skillman made a motion to forward the matter for the full board's consideration. Director Karimi seconded the motion.

By way of consensus, the motion passed.

CONCLUDING BUSINESS:

Committee Member Comments

Director Lee and Director Addington suggested reevaluating member fees in regards to additional occupancy.

Future Agenda Items

- a. Additional Occupancy Fee

Date of Next Meeting

To be determined pending the results of a financial evaluation on the Additional Occupancy Fee.

Adjournment

With no further business before the Committee, the Chair adjourned the meeting at 11:04 a.m.



Bunny Carpenter- Chair